

**Carlton County  
Board of Commissioners  
ADJOURNED SESSION - Rough Draft  
Monday, February 24, 2020  
4:00 p.m.**

The Carlton County Board of Commissioners met this 24<sup>th</sup> day of February, 2020, in Adjourned Session at the Carlton County Transportation Building.

Chairperson Bodie called the meeting to order at 4:00 p.m. Members present: Brenner, Bodie, Proulx, Thell, and Peterson. Absent: None.

The meeting opened with the Pledge of Allegiance to the Flag.

Motion by Brenner, seconded by Proulx, and carried by all yea votes to approve the agenda as amended.

Motion by Peterson, seconded by Brenner, and carried by all yea votes to approve the minutes of the February 11, 2020, regular meeting.

Steve Trenhill of Carlton County Emergency Management Services (EMS) presented the following awards:

Andrea Peterson	EMS Person of the Year
Highway 210 Auto	Friend of EMS
Mike Peterson	EMS Lifetime Achievement
Carlton County Sheriff's Office	EMS Unit of the Year

Clarence Badger was present to offer thanks and acknowledgement to the County Sheriff for providing a tour of the Carlton County Jail and information about the jail to the Cloquet Area Golden K Kiwanis Club.

Motion by Brenner, seconded by Thell, and carried by all yea votes to approve the following resolution (20-019):

WHEREAS, Pheasants Forever is in the process of purchasing a parcel of land on Kettle Lake from the Mowers Family described as Government Lot 1 of Section 19, Township 48 North Range 19 West (PIN 88-028-2990) and will gift said parcel to the State of Minnesota Department of Natural Resources for inclusion in the Kettle Lake Wildlife Management Area, and

WHEREAS, the State of Minnesota Department of Natural Resources wishes to purchase a one-acre parcel of State of Minnesota Tax Forfeited property described as part of the Southeast Quarter of the Northeast Quarter of Section 30 Township 47 North Range 20 West (PIN 51-056-4984) for inclusion in the Firebird Wildlife Management Area; and

WHEREAS, Minnesota Statutes 97A.145 Subdivision 2 provides direction to the Commissioner of the DNR that the County Board must approve any acquisition of lands with wetlands for wildlife purposes;

NOW, THEREFORE, BE IT RESOLVED, that the Carlton County Board of Commissioners hereby approves the acquisition of parcel 51-056-4984 by State of Minnesota Fee Acquisition and Parcel 88-028-2990 by Pheasants Forever and gifting of the parcels to the Commissioner of MN DNR for inclusion into Wildlife Management Areas pursuant to Minnesota Statutes 97A.145.

Motion by Peterson, seconded by Thell, and carried by all yea votes to approve the following resolution (20-020):

WHEREAS, Carlton County is the Local Unit of Government (LUG) Sponsor for the Kettle River snowmobile club based in Carlton County for Minnesota Department of Natural Resources (MN DNR) Grant-in-Aid (GIA) Trail programs; and

WHEREAS, Carlton County supports the grant application made to the MN DNR for the Federal Recreational Trail Program (FTRP) for the purpose of purchasing snowmobile grooming equipment for the Kettle River Trail system located within Carlton County, and

WHEREAS, Carlton County recognizes the twenty-five (25) percent match requirement for the FTRP and has secured the matching funds,

NOW, THEREFORE, BE IT RESOLVED, that if Carlton County is awarded a grant by MN DNR, the County agrees to accept the grant award, and may enter into an agreement with the State of Minnesota for the above referenced project and will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement.

BE IT FURTHER RESOLVED that the applicant has read the Conflict of Interest Policy contained in the Trail Program Grant Manual and certifies it will report any actual, potential, perceived, or organizational conflict of interest upon discovery to the State related to the application or grant award.

BE IT FURTHER RESOLVED that the Carlton County Board of Commissioners names the fiscal agent for the County for this project as:

Kathryn Kortuem  
Acting Carlton County Auditor/Treasurer  
301 Walnut Avenue  
Carlton, MN 55718

BE IT FURTHER RESOLVED that Carlton County hereby assures the grooming equipment acquired through this grant will be maintained for no less than twenty (20)

years as required by the Federal Recreational Trail Grant Program or until such time as appropriate disposition actions are approved by the MN DNR.

Motion by Thell, seconded by Brenner, and carried by all yea votes to approve the following resolution (20-021):

WHEREAS, Carlton County is the Local Unit of Government (LUG) Sponsor for various snowmobile and ATV clubs based in Carlton County for Minnesota Department of Natural Resources (MN DNR) Grant-in-Aid (GIA) Trail programs; and

WHEREAS, Carlton County Riders (the Club) is an ATV club sponsored by Carlton County; and

WHEREAS, Carlton County Riders desires to create a connector Grant-in-Aid Trail from the Junction of the Soo Line Trail (SLT) and CSAH 3 into Wrenshall by following CSAH 3 north to Mattson Road, thence east on Mattson Road to County Road 102, thence north on County 102 to CSAH 4, thence east on CSAH 4 to CSAH 1, thence north on CSAH 1 into Wrenshall, thence east on County Road 18 to Maere Road, thence south on Maere Road to Cemetery Road, thence east and south on Cemetery Road to CSAH 4, thence east on CSAH 4 to the Minnesota – Wisconsin State Line and there terminating, and

WHEREAS, the Club wishes to sign the connector trail using Grant-in-Aid or other funds.

NOW, THEREFORE, BE IT RESOLVED, that the Carlton County Board of Commissioners acting as Sponsor for the Club hereby approves of the Club's intent to build, sign, and maintain a connector trail from the Soo Line Trail into Wrenshall and thence east to the Minnesota – Wisconsin State Line.

Motion by Brenner, seconded by Peterson, and carried by all yea votes to approve the classification of the 2019 forfeitures as conservation or non-conservation as on file in the Carlton County Land Commissioner's Office.

Motion by Brenner, seconded by Thell, and carried by all yea votes to approve the following resolution (20-022):

WHEREAS, bids have been received by the County Auditor/Treasurer for bituminous milling and paving, shoulder grading, and pavement markings for projects SAP 009-601-055 (LOW), SAP 009-627-001, SAP 009-651-003, CP 009-151-004, and SILVER BROOK TWP 2020-01; and

WHEREAS, the Construction Plans for the project have been approved by the Silver Brook Township; and

WHEREAS, Carlton County will act as agent on this project for Silver Brook Township; and

WHEREAS, said bids or proposals were duly opened in the Carlton County Engineer's Office at 10:00 a.m. on Friday, January 31, 2020, and this Board has, with the County Engineer, determined the lowest bidder of said project for which proposals were invited and submitted; and

WHEREAS, in the judgement of this Board, it is for the best interest of Carlton County that the award of said contract be made to the lowest bidder;

NOW, THEREFORE, BE IT RESOLVED the Carlton County Board of Commissioners, in regular session duly convened, hereby approve the award of the contract on the above project to the lowest bidder:

Ulland Brothers	\$3,019,587.95
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BE IT FURTHER RESOLVED that the County Board Chairperson, the County Auditor/Treasurer, and the County Attorney, on behalf of Carlton County, are hereby authorized to approve the Contractor's Performance Bonds and to execute the bonds and contracts with the Contractor for the above listed project.

Motion by Peterson, seconded by Brenner, and carried by all yea votes to approve the following resolution (20-023):

BE IT RESOLVED to approve the adoption of Carlton County Ordinance No. 35, titled Carlton County Tobacco Ordinance (Licensing), as on file and open for inspection in the County Auditor's Office, governing the licensing and regulation of the sale of tobacco, tobacco-related devices, electronic delivery devices, and nicotine or lobelia delivery products in the unorganized territory of Carlton County and in any city or town located in Carlton County that does not license and regulate such retail sales in conformance with the minimum requirements of Minn. Stat. § 461.

Motion by Brenner, seconded by Thell, and carried by all yea votes to approve rescheduling the County Board of Appeal and Equalization meeting from June 16, 2020, to June 15, 2020, at 4:00 p.m. at the Transportation Building.

Motion by Proulx, seconded by Brenner, and carried by all yea votes to approve refilling the Chief Deputy Recorder position.

Motion by Brenner, seconded by Proulx, and carried by all yea votes to approve the hiring of part time temporary staff in the Auditor/Treasurer Office for approximately four months.

Motion by Brenner, seconded by Proulx, and carried by all yea votes to approve the following resolution (20-024):

BE IT RESOLVED to acknowledge the receipt of the Minnesota Lawful Gambling Premise Permit Application for the Esko Hockey and Skating Association, for use at Esko Hockey & Skating Shelter (Thomson Township) March 1, 2020 and to further approve the waiver of the 60 day waiting period.

Motion by Peterson, seconded by Brenner, and carried by all yea votes to approve updates to the Finance Committee bylaws regarding membership.

Motion by Proulx, seconded by Thell, and carried by all yea votes to approve a contract for services with Rex Laaksonen from January 1 through December 31, 2020, for matters related to Children in Need of Protections or Services (CHIPS); Termination of Parental Rights (TPR); Long-Term Foster Care placement (LTFC); and Transfer of Legal and Physical Custody (TL&PC) and to further authorize the Board Chairman, County Auditor, Public Health and Human Services Director, and County Attorney to execute this contract.

Motion by Brenner, seconded by Peterson, and carried by all yea votes to approve refilling the Office Administrator position in the County Attorney's Office with the intent that the position be filled prior to the retirement date of the current employee for training purposes.

Motion by Brenner, seconded by Proulx, and carried by all yea votes to appoint Commissioner Peterson as the county representative to the MN Department of Natural Resources Wolf Management Advisory Committee.

Motion by Brenner, seconded by Proulx, and carried by all yea votes that this meeting be adjourned.

Attest: \_\_\_\_\_  
Kathryn Kortuem  
Acting County Auditor/Treasurer

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Marv Bodie  
County Board Chairperson