

**Carlton County  
Board of Commissioners  
ADJOURNED SESSION - Rough Draft  
Monday, March 23, 2020  
4:00 p.m.**

The Carlton County Board of Commissioners met this 23<sup>rd</sup> day of March, 2020, in Adjourned Session at the Carlton County Transportation Building.

Chairperson Bodie called the meeting to order at 4:00 p.m. Members present: Bodie, Brenner (by video), Proulx, Thell, Peterson. Absent: None.

The meeting opened with the Pledge of Allegiance to the Flag.

Motion by Brenner, seconded by Proulx, and carried by all yea votes to approve the Agenda as amended.

Motion by Peterson, seconded by Proulx, and carried by all yea votes to approve the minutes of the March 10, 2020, regular meeting.

Motion by Proulx, seconded by Thell, and carried by all yea votes to approve refilling a Financial Eligibility Specialist position in the Income Maintenance Unit of Public Health and Human Services.

Motion by Peterson, seconded by Thell, and carried by all yea votes to approve a temporary increase from .8 to 1.0 FTE for the Public Health Specialist for Infectious Disease position through December 31, 2020.

Motions by Proulx, seconded by Brenner, and carried by all yea votes to approve the 2020-2021 Carlton County and Tribal Child Care Fund Plan.

Motion by Brenner, seconded by Thell, and carried by all yea votes to approve out of state travel to Ashland, Wisconsin for Carlton County GIS staff and drone users for the Northern Area GIS User Group meeting to be held April 30, 2020; furthermore, travel is approved in the event the meeting is rescheduled and held at a later date.

Motion by Peterson, seconded by Thell, and carried by all yea votes to approve the following resolution (20-029):

WHEREAS, the abandoned Soo Line Railroad Right of Way (RR RoW) is County Fee land and was purchased by Carlton County on April 11, 1988, Carlton County Recorder's Office Document #261229; and

WHEREAS, the abandoned Soo Line RR RoW has since been designated by the Carlton County Board as the Soo Line Trail to be primarily a Motorized Recreational Trail for ATV's, Off Highway Motorcycles and Snowmobiles; and

WHEREAS, other recreational uses of the Soo Line Trail are allowed; and

WHEREAS, the City of Moose Lake with the permission of the County Board was allowed to pave sections of the Soo Line Trail to facilitate a connector for the Willard Munger State Trail that would move recreational traffic off Arrowhead Road; and

WHEREAS, subsequent rain events have eroded sections to the point where repaving is necessary and the City of Moose Lake is applying for grants to aid in repaving sections that are damaged.

NOW, THEREFORE, BE IT RESOLVED, that the Carlton County Board of Commissioners hereby grants permission to the City of Moose Lake to repave damaged sections on the Soo Line Trail between the CSAH 61 overpass and southerly to a point approximately 1,600 feet South of Folz Blvd.

BE IT FURTHER RESOLVED that the Carlton County Board of Commissioners does maintain its right to complete access and use of the Soo Line Trail for recreational or transportation needs as the Board deems necessary, including motorized recreational use.

Motion by Proulx, seconded by Brenner, and carried by all yeas to approve the following resolution (20-030):

WHEREAS, the contract with Ulland Brothers, Inc. for Cloquet Runway 17 35 Rehabilitation at the Cloquet Carlton County Airport, S.P. 0902-56 has in all things been completed and the County Board has been fully advised in the premises;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Carlton County Board of Commissioners does hereby accept said completed project for and in behalf of the County of Carlton; and
2. That the Carlton County Board of Commissioners does hereby authorize the County Engineer to make final payment in the amount of seventy-eight thousand three hundred fifty-two dollars and fifty-one cents. (\$78,352.51) to Ulland Brothers, Inc.

Motion by Thell, seconded by Peterson, and carried by all yeas to approve the following resolution (20-031):

WHEREAS, the contract with Century Fence for Multi-Component Ground-in/Wet Reflective Pavement Markings on CSAH 1 (Thomson Rd) between Bridge 09504 in Carlton and CSAH 61 in Esko; CSAH 5 between CSAH 6 and CSAH 4 West; and between Nendick Road and CSAH 61; and between CSAH 61 and TH 210; and between CSAH 26 and Cartwright Road; and between CSAH 7 and Jarvi Road; CSAH 9 (Twin Lakes Dr) between CSAH 7 and the North County Line; CSAH 10 between Bridge 58816 and Moosehorn Drive; CR 114 (Reservation Rd) between CSAH 7 and 790' South of Lockling Rd in Cloquet; CR 116 (Stark Rd) between CR 117 (Freeman Rd) and TH 33 in Cloquet; CR 120 (Middle Rd) between 5180' South of TH 210 and TH 210; has in all things been completed and the County Board has been fully advised in the premises;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Carlton County Board of Commissioners does hereby accept said completed project for and in behalf of the County of Carlton; and
2. That the Carlton County Board of Commissioners does hereby authorize the County Engineer to make final payment in the amount of Thirteen Thousand Five Hundred Forty Four Dollars and Twenty-Two Cents (\$13,544.22) to Century Fence.

Motion by Brenner, seconded by Proulx, and carried by all yea votes to approve the following resolution (20-032):

WHEREAS, the contract with KGM Contractors, Inc., SAP 009-090-004, Type of Work: Grading, Aggregate Base, Bituminous Paving, and Drainage Structures for Shared-Use Path Approximately 400' South of Jct. CSAH 7 & CSAH 5 to 408' West of Jct. CSAH 7 & CR 115, Section 21 & 22, T49N R17W, has in all things been completed and the County Board has been fully advised in the premises;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Carlton County Board of Commissioners does hereby accept said completed project for and in behalf of the County of Carlton; and
2. That the Carlton County Board of Commissioners does hereby authorize the County Engineer to make final payment in the amount of One Hundred Eighty-Two Thousand, Three Hundred Sixty-One Dollars and Eighteen Cents (\$182,361.18) to KGM Contractors, Inc.

Motion by Thell, seconded by Peterson, and carried by all yea votes to authorize and instruct the County Engineer to proceed with plans to convey to B & D Properties, LLC the following parcel of land:

Part of the North One-half of Government Lot 12, Section 30, Township 49 North, Range 16 West in Carlton County, Minnesota, described as follows:

Commencing at the Northwest Corner of Government Lot 12; thence on an assumed bearing of North 87 degrees 53 minutes 30 seconds East, along the North line of Government Lot 12, a distance of 713.02 to the Point of Beginning; thence continuing along said North line of Government Lot 12, a distance of 210.40 feet; thence South 14 degrees 45 minutes 39 seconds West, a distance of 26.47 feet; thence along a curve 87.76 feet in length, concave to the Northwest, having a radius of 1213.90 feet, and a chord of South 16 degrees 49 minutes 55 seconds West, 87.74 feet; thence North 60 degrees 14 minutes 30 seconds West, a distance of 205.16 feet, to the Point of Beginning and there terminating.

Motion by Brenner, seconded by Thell, and carried by all yea votes to adopt the following resolution (20-033):

WHEREAS, an application was received from Patrick and Jeanette O'Flanagan for the repurchase of tax forfeited property in Clear Creek Township (86-034-6744); and

WHEREAS, this repurchase appears to be in the public interest.

NOW, THEREFORE, BE IT RESOLVED that this repurchase application be approved upon payment in full of the repurchase price.

Motion by Brenner, seconded by Thell, and carried by all yea votes to deny an application for abatement of penalty, interest and cost by Woodward Enterprises LLC for 2018 and 2019 property taxes.

Motion by Peterson, seconded by Proulx, and carried by all yea votes to approve the following resolution (20-034):

WHEREAS, the COVID-19 pandemic event will impact the population of Carlton County and its cities due to the disruption of services to include the closure of schools, daycares, and other services that will negatively impact day to day life; and

WHEREAS, response and support to affected individuals, communities, medical systems, businesses, and government will cause a significant impact to the county as a whole; subject matter experts have determined that protective measures must be undertaken to reduce the impact of COVID-19 and activity will be beyond the usual resources of Carlton County; and

WHEREAS, all locally available public and private resources available to mitigate and alleviate the effects of this pandemic may be insufficient to meet the needs of the situation; and

WHEREAS, the Carlton County Emergency Management Director requests the Carlton County Board of Commissioners to declare Carlton County in a State of Emergency for the COVID-19 pandemic event for a period of 30 days.

NOW, THEREFORE, BE IT RESOLVED, the Chair of the Carlton County Commissioners has declared a State of Emergency on behalf of Carlton County and will execute for and on the behalf of Carlton County, the expenditure of emergency funds from all available sources, the invoking of mutual aid agreements, and requesting assistance from the State of Minnesota.

Motion by Brenner, seconded by Thell, and carried by all yea votes to approve the 2019 Carlton County Building Committee Year-end Report.

Motion by Brenner, seconded by Peterson, and carried by all yea votes to approve a temporary .6 FTE Help Desk position in the Information Technology Office for approximately three months.

Motion by Peterson, seconded by Thell, and carried by all votes as amended to approve the following resolution (20-035):

WHEREAS, the current COVID-19 pandemic is straining the resources of local communities across Minnesota, jeopardizing our collective ability to safely deliver services in response; and

WHEREAS, Governor Walz has directed all Minnesotans to practice safe social distancing in an effort to flatten the curve of the spread of the virus, and is considering further action, including the issuance of a stay at home order; and

WHEREAS, the recommendations from the Minnesota Department of Health (MDH) and the Centers for Disease Control (CDC) recommend that individuals and entities alike engage in the practice of social distancing and limit trips outside the home to only necessary activities; and

WHEREAS, all Carlton County offices are aware of the above directives and have engaged in the process of identifying which services can be provided remotely or electronically and which services should continue to be provided directly; and

WHEREAS, limiting access to county offices where possible is in the best interests of both staff and the public.

THEREFORE, BE IT RESOLVED THAT all county buildings, with the exception of the Community Services Building, shall be closed to the public except by appointment or as required by the court system.

BE IT FURTHER RESOLVED THAT the Community Services Building shall remain open to the public, but the public is encouraged to call ahead to determine whether their needs can be met in a manner that does not include traveling to the Community Services Building.

BE IT FURTHER RESOLVED THAT the Motor Vehicle Office in the Community Services Building remain closed to in-person transactions until further notice per direction of Minnesota Department of Public Safety Driver and Vehicle Services due to the fact that it is not possible to socially distance or cue the customers in such a manner that honors the social distancing recommendations of MDH or the CDC.

The Board was advised of the steps all departments are taking to ensure that their staff remain safe and socially distanced while continuing to serve the public, including the use of alternative work sites, limited numbers of staff in the offices, socially distanced public service counters, and readily available hand sanitizer, as well as encouraging the public to call in first to determine if they can be served without coming in to the buildings.

Motion by Proulx, seconded by Thell, and carried by all yea votes to approve the following resolution (20-036):

WHEREAS, the Carlton County Board of Commissioners did previously take action to approve a Minnesota Investment Fund (MIF) Flood Loan to Brent's Heating & Cooling of Carlton, as evidenced by a Mortgage dated October 18, 2013 (Carlton County Recorder's Office document number T000035435); and

WHEREAS, said loan was assumed by Minardi Investments and Minardi Properties, both owned by Dean Minardi, when Brent's Heating & Cooling of Carlton was purchased under a contract for deed; and

WHEREAS, it has become necessary to subordinate said mortgage to Bell Bank.

NOW, THEREFORE, BE IT RESOLVED that the Carlton County Board of Commissioners does hereby approve the subordination of their MIF Flood Loan Mortgage dated October 18, 2013 (Carlton County Recorder's Office document number T000035435) to Bell Bank.

Motion by Proulx, seconded by Brenner, and carried by all yea votes to authorize employees in Building Maintenance Custodial classifications that normally work between 3 P.M. and 7 A.M. who receive one dollar (\$1.00) per hour shift differential added to base pay, and who are required to work other shifts due to the response to COVID-19, to be eligible to receive one dollar (\$1.00) per hour for other hours worked.

Motion by Thell, seconded by Peterson, and carried by all yea votes to approve the following resolution (20-037):

WHEREAS, the current COVID-19 pandemic is straining the resources of local communities across Minnesota, jeopardizing our collective ability to safely deliver services in response; and

WHEREAS, Minnesotans need the federal government and our elected officials to step in and help ensure that our counties, cities and communities can safely and efficiently respond to the COVID-19 pandemic by supporting several programs and protections for working people that will help keep communities safe; and

WHEREAS, Congress must establish a robust general assistance grant program to states and municipalities for local communities by providing each state with a grant equal to 7% of combined state and local governments own-source revenue collected in the previous fiscal year, which would total approximately \$175 billion. This stimulus would assist communities of all backgrounds and would prioritize the needs of both public and private sector workers over corporate interests, ensuring that working families can weather this pandemic; and

WHEREAS, Congress must increase the Federal Medicaid Assistant Percentage (FMAP) funding so those dollars can be used to assist states with the steep medical costs incurred by the virus and expand Medicaid nationwide to protect millions of vulnerable Americans that don't have access to affordable insurance; and

WHEREAS, Congress must push the Federal Reserve to buy non-federal municipal notes to target interest rates at the current Federal Funds rate of 0%, as problems in the municipal bond market, where interest rates are rapidly rising and some issuers have

cancelled sales, are an underreported challenge associated with the COVID-19 pandemic; and

WHEREAS, Congress must require that every worker in America be protected by OSHA safety standards and protections if they work in a high-risk industries, including designated healthcare, direct care, public safety, essential workers, and ensure that all workers have access to vital personal protective equipment (PPE) in order to keep themselves and the public safe; and

WHEREAS, Congress must expand paid leave coverage for all workers and afford them with the ability to stay home if they or their family members have been exposed to COVID-19 without risk of losing their jobs.

THEREFORE, BE IT RESOLVED that Carlton County respectfully requests that Senators Amy Klobuchar and Tina Smith and Representative Pete Stauber support all Minnesota communities by immediately pressing these above stated initiatives to the fullest extent possible.

Motion by Brenner, seconded by Proulx, and carried by all yea votes to approve leasing roof space at the county property located at 1307 Cloquet Avenue, Cloquet, Minnesota, to AirFiber for installation of an antenna, with the contract on file in the Information Technologies Office.

Motion by Brenner, seconded by Thell, and carried by all yea votes to approve a contract for services with Mike Griebel, an independent consultant, to conduct research and to advise on the subjects of the costs associated with providing Northeast Regional Corrections Center services in a local county jail setting, and the costs associated with constructing a 72 hour hold facility and housing all inmates in other county jail facilities in lieu of building a new jail facility.

Motion by Proulx, seconded by Peterson, and carried by all yea votes to accept a fourth and final AmeriCorps grant with \$8,700 grant matching funds.

Chairperson Bodie expressed thanks to all county staff for their hard work meeting the current challenges facing the county. Commissioner Peterson seconded the thanks, with agreement from all commissioners.

Motion by Proulx, seconded by Thell, and carried by all yea votes that this meeting be adjourned.

Attest: \_\_\_\_\_  
Kathryn Kortuem  
Acting County Auditor/Treasurer

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Marv Bodie  
County Board Chairperson