



Carlton County, Minnesota Committee of the Whole Agenda

CARLTON COUNTY COMMITTEE OF THE WHOLE AGENDA

Carlton County Transportation Building, Board Room
April 3, 2018 at 4:00 p.m.

1. Call to Order. The meeting was called to order at 4:00 p.m. with all five commissioners present.
2. Approval of Agenda. **Motion by Proulx, second from Peterson. Approved.**
3. Approve February 6, 2018 and March 6, 2018 Meeting Minutes. **Motion from Zmyslony, second from Bodie. Approved.**
4. MnDOT District One and ARDC Presentation. Information only.
5. New Business
 - A. COORDINATOR / HR / PROPERTY MANAGEMENT
 1. Policy Committee policy list – Informational Only – Genereau presents.
 2. Strategic Planning Update – Informational Only – Genereau presents.
 3. Property Management Department Budget Update – Informational Only. Genereau presents.
 4. Approve Management Team Annual Report. **Motion by Bodie, second by Zmyslony. Approved.**
 5. Approve Data Practices Policy Updates (Annual Review). **Motion by Peterson, second by Zmyslony. Approved.**
 6. Approve Budget Amendment Form. **Motion by Zmyslony, second by Bodie. Approved.**
 7. Community Based Coordinator position request. **Motion by Bodie, second by Zmyslony. Approved with a 4-1 vote.**
 8. Mandatory OSHA training-- Information only-- Genereau presents.
 9. New Staff Request for Restorative Justice. Request to replace 1.0 FTE with two .6 FTE's. **Motion by Proulx, second by Zmyslony. Approved.**
 10. Request to purchase Guardian software for jail operations. Sheriff Lake requests this purchase and that the inmate fund can be used to help cover costs, which requires that the inmate fund be rolled over each year. **Motion by Bodie, second by Zmyslony for both requests. Approved.**
 - B. PUBLIC HEALTH & HUMAN SERVICES
 1. Carlton County Housing Coalition – Information only. Lekander presents.
 - C. TRANSPORTATION
 1. Multi-use Hanger. Neumann presents request to begin process of constructing two hangers for King Air planes. **Motion by Zmyslony, second by Proulx. Approved.**
 2. Monthly construction update (info only) Hagen presents.
 3. Monthly maintenance update (info only) Neumann presents.
 4. Monthly budget update (info only) Neumann presents.
6. Other Business
 - A. Department Updates

B. The next regular meeting date is scheduled for May 1, 2018 at 4:00 p.m. located at the Carlton County Transportation Building in the Board Room.

7. Adjournment. **Motion by Bodie, second by Peterson. Approved.**