



Carlton County, Minnesota Committee of the Whole Agenda

CARLTON COUNTY COMMITTEE OF THE WHOLE AGENDA Carlton County Transportation Building, Board Room May 1, 2018 at 4:00 p.m.

1. Call to Order. The meeting was called to order at 4:00 p.m. with all five commissioners present.
2. Approval of Agenda. **Motion by Zmyslony, second from Peterson. Approved.**
3. Approve April 3, 2018 Meeting Minutes. **Motion by Zmyslony, second from Connie Christenson. Approved.**
4. Tobacco Trends & Local Policy – Liz Johnson & Pat McKone (American Lung Association). Discussion was had regarding statewide efforts aimed at the use of local ordinances to move the legal age for tobacco sales to 21. Primary concerns are the addictive quality of tobacco and vaping products and the introduction of those items to youth. It was suggested that this issue be brought before the regular board for further discussion. **Motion by Peterson, second by Dave Lee. Approved.**
5. New Business
 - A. COORDINATOR / HR / PROPERTY MANAGEMENT
 1. Policy Committee policy list – Informational Only
 2. Strategic Planning Update – Informational Only
 3. Property Management Department Budget Update – Informational Only
 4. Approve Voucher Approval and Claims Payment Policy – **Motion by Dennis Genereau, second by Zmyslony. Approved.**
 5. Approve Credit Card and Electronic Payment Acceptance Policy -- **Motion by Dennis Genereau, second by Zmyslony. Approved.**
 6. Approve Electronic Funds Transfer Policy -- **Motion by Dennis Genereau, second by Zmyslony. Approved.**
 7. Approve amended Policy Committee Operating Policy and Procedure -- **Motion by Dennis Genereau, second by Zmyslony. Approved.**
 8. Approve 2017 Policy Committee Annual Report -- **Motion by Dennis Genereau, second by Zmyslony. Approved.**
 9. Discuss significant initiatives and issues that may impact the budget policy statement and budget direction. Discussed having a special meeting prior to the May 29th Board meeting to address this issue.
 10. Committee Updates – Informational only.
 - B. TRANSPORTATION
 1. Monthly construction update – JinYeene Nuemann provides update.
 2. Monthly maintenance update – JinYeene Nuemann provides update.
 3. Monthly budget update – JinYeene Nuemann provides update.
6. Other Business
 - A. Department Updates -- None

- B. The next regular meeting date is scheduled for June 5, 2018 at 4:00 p.m. located at the Carlton County Transportation Building in the Board Room.
 - C. White House Reception for County Commissioners. Zmyslony provides information on this.
7. Adjournment. **Motion by Genereau, second by Lee. Approved.**