

Carlton County
Board of Commissioners
*****ADJOURNED SESSION*****
Monday, February 22, 2021
4:00 p.m.
Carlton County Transportation Building

Watch the meeting live at:
<https://www.co.carlton.mn.us/meetings>

A. Administrative

1. Roll Call
2. Pledge of Allegiance to the Flag
3. ** County Attorney's Statement Allowing Remote Participation due to Peacetime Emergency
4. Approve Agenda
5. Approve Minutes of the February 9, 2021, Regular Session
6. Visitors:
 - a.
 - b.
 - c.

B. Human Services

1. Financial
2. Personnel
 - a. Refill position due to resignation
3. Administrative
 - a. Purchase of Service Contract
4. Social Services
5. Health Services
 - a. Out-of-state travel

6. Income Maintenance
7. Child Support & Collections
 - a. Addendum to Cook County contract
8. Commissioner's Comments

B. Human Services (continued)

9. Human Services Advisory Committee Comments
10. Case Action & Licensing of Foster and Day Care Homes

C. Zoning and Environmental Services

1. Approve Wetland Conservation Act Replacement Plan #621003 Gregg Perich

D. Land and Building

E. Transportation

1. Approve sponsorship of Moose Lake/Barnum Townships LRIP Grant
2. Approve sponsorship of Eagle Township LTIP Grant

F. Public Safety

G. Tax Matters

H. Administrative - Other

1. Closed Session to Discuss Union Negotiations
2. Approve Building Committee 2020 Annual Report
3. Carlton County Response Fund request \$27,750

I. Unorganized Township Matters

J. Commissioners Comments and Meetings Attended

K. Correspondence

Carlton County Board of Commissioners
Item for Consideration / Agenda Item Cover Sheet

B-2a
Agenda Item #

To: Chairperson, Carlton County Board of Commissioners Meeting 2-22-2021
Date: Via: Kathryn Kortuem, Acting County Auditor/Treasurer
From: Public Health and Human Services
Title of Item for Consideration: Refill vacancy due to resignation
Presenter: Dave Lee/Peggy Hart

Type of Action Requested (check all that apply)

- Info only, no action requested at this time
 Award contract or bid
 Approve by resolution
 Approve request for refill

Fiscal Impact (check all that apply)

- Item included under current budget Yes No NA
Budget adjustment required Yes No NA
Reviewed by Finance Committee Yes No NA

Staffing Impact

- Duties of a County employee(s) may be materially affected Yes No NA
Applicable job description(s) may require revision Yes No NA
Item may change the department's authorized staffing level Yes No NA
Reviewed by Human Resources Yes No NA

Other

- Reviewed by other Committee, Board or Commission Yes No NA
If yes, what was their recommendation Public Health and Human Services Administration team supports refill

Summary

Due to a resignation, requesting to refill the Disabilities Services Social Worker vacancy. The position manages 70 clients, most of whom are individuals on waivers. With the waivers, the county is reimbursed for the case management time. This caseload is primarily very high-need adolescents who are in foster care settings, or who receive intensive-in-home services. This position is vital to the unit and the refill is requested so the unit can continue to adequately manage cases and take on new cases each month.

Supporting Attachments

-

Motion By _____ Seconded By _____

TO: _____
Action on Motion: _____ AYE _____ NO _____ ABSTAIN

Motion: Carried Defeated

Carlton County Board of Commissioners
Item for Consideration / Agenda Item Cover Sheet

B-3a
Agenda Item #

To: Chairperson, Carlton County Board of Commissioners Meeting 2-22-2021
Date: Via: Kathryn Kortuem, Acting County Auditor/Treasurer
From: Public Health and Human Services
Title of Item for Consideration: Purchase of Service Contract
Presenter: Dave Lee

Type of Action Requested (check all that apply)

- Info only, no action requested at this time
 Award contract or bid
 Approve by resolution
 Approve Contract

Fiscal Impact (check all that apply)

- Item included under current budget Yes No NA
Budget adjustment required Yes No NA
Reviewed by Finance Committee Yes No NA

Staffing Impact

- Duties of a County employee(s) may be materially affected Yes No NA
Applicable job description(s) may require revision Yes No NA
Item may change the department's authorized staffing level Yes No NA
Reviewed by Human Resources Yes No NA

Other

- Reviewed by other Committee, Board or Commission Yes No NA
If yes, what was their recommendation _____

Summary

Purchase of Service Contract with Legal Aid Services of Northeastern Minnesota

Supporting Attachments

- _____

Motion By _____ Seconded By _____

TO: _____

Action on Motion: _____ AYE _____ NO _____ ABSTAIN

Motion: Carried Defeated

Carlton County Board of Commissioners
Item for Consideration / Agenda Item Cover Sheet

B-5a
Agenda Item #

To: Chairperson, Carlton County Board of Commissioners Meeting 2-22-2021
Date: Via: Kathryn Kortuem, Acting County Auditor/Treasurer
From: Public Health and Human Services
Title of Item for Consideration: Out of State Travel for Suicide Prevention
Presenter: Dave Lee

Type of Action Requested (check all that apply)

- Info only, no action requested at this time
- Award contract or bid
- Approve by resolution
- Approve out of state travel

Fiscal Impact (check all that apply)

- Item included under current budget Yes No NA
- Budget adjustment required Yes No NA
- Reviewed by Finance Committee Yes No NA

Staffing Impact

- Duties of a County employee(s) may be materially affected Yes No NA
- Applicable job description(s) may require revision Yes No NA
- Item may change the department's authorized staffing level Yes No NA
- Reviewed by Human Resources Yes No NA

Other

- Reviewed by other Committee, Board or Commission Yes No NA
- If yes, what was their recommendation _____

Summary

Meghann Levitt and Ali Randall were approved by the Department of Human Services, through the Northern Minnesota Crisis Text Line/Suicide Prevention Grant, to attend the national 2021 American Association of Suicidology Conference. to attend the national 2021 American Association of Suicidology Conference. The Conference dates are April 21-24 in Orlando, FL. All related expenses (flight, registration, hotel, meals, etc.) will be covered by the grant. The goal for attending is two-fold - to have staff continue their education by hearing what is happening nationally around the topic of suicide prevention, as well as bring the information back to see how it might fit locally to further grant efforts.

Supporting Attachments

- _____
- _____

Motion By _____ Seconded By _____

TO: _____

Action on Motion: _____ AYE _____ NO _____ ABSTAIN

Motion: Carried Defeated

Carlton County Board of Commissioners
Item for Consideration / Agenda Item Cover Sheet

B-7a
Agenda Item #

To: Chairperson, Carlton County Board of Commissioners Meeting 2-22-2021
Date: Via: Kathryn Kortuem, Acting County Auditor/Treasurer
From: Public Health and Human Services
Title of Item for Consideration: Cook County Contract Addendum
Presenter: Dave Lee

Type of Action Requested (check all that apply)

- Info only, no action requested at this time
 Award contract or bid
 Approve by resolution
 Approve addendum

Fiscal Impact (check all that apply)

- Item included under current budget Yes No NA
Budget adjustment required Yes No NA
Reviewed by Finance Committee Yes No NA

Staffing Impact

- Duties of a County employee(s) may be materially affected Yes No NA
Applicable job description(s) may require revision Yes No NA
Item may change the department's authorized staffing level Yes No NA
Reviewed by Human Resources Yes No NA

Other

- Reviewed by other Committee, Board or Commission Yes No NA
If yes, what was their recommendation _____

Summary

In compliance with Federal Law, Cook County has submitted an addendum for Approval. The Addendum is Contract-Vendor Civil Rights Assurance of Compliance

Supporting Attachments

- _____

Motion By _____ Seconded By _____

TO: _____

Action on Motion: _____ AYE _____ NO _____ ABSTAIN

Motion: Carried Defeated

Carlton County Board of Commissioners
Item for Consideration / Agenda Item Cover Sheet

C-1
Agenda Item #

To: Chairperson, Carlton County Board of Commissioners Meeting February 22, 2021
Date: Via: Kathryn Kortuem, Acting County Auditor/Treasurer
From: Zoning & Environmental Services
Title of Item for Consideration: Wetland Conservation Act Replacement Plan #621003 Gregg Perich
Presenter: Heather Cunningham, Zoning & Environmental Services Administrator

Type of Action Requested (check all that apply)

- Info only, no action requested at this time
 Award contract or bid
 Approve by resolution
 Approve Replacement Plan #621003 Gregg Perich

Fiscal Impact (check all that apply)

- Item included under current budget Yes No NA
Budget adjustment required Yes No NA
Reviewed by Finance Committee Yes No NA

Staffing Impact

- Duties of a County employee(s) may be materially affected Yes No NA
Applicable job description(s) may require revision Yes No NA
Item may change the department's authorized staffing level Yes No NA
Reviewed by Human Resources Yes No NA

Other

- Reviewed by other Committee, Board or Commission Yes No NA
If yes, what was their recommendation The Wetland Conservation Act Technical Evaluation Panel (WCA TEP) reviewed the application at the February 2, 2021, WCA TEP meeting. They recommended approval on February 19, 2021, after receiving information to clarify the amount of wetland replacement credits required.

Summary

This project is a continuation of replacement plan #619022 for Gregg Perich approved on October 8, 2019.
In 2018 and 2019, Mr. Perich constructed a duplex and quadriplex on Evelyn St in Thomson Township.
This new project is an apartment complex directly adjacent to the previous projects on Evelyn St. and impacts the same wetland complex.
Please see the attached Notice of Application for more information.

Supporting Attachments

- Notice of Application

Motion By _____ Seconded By _____

TO: _____
Action on Motion: _____ AYE _____ NO _____ ABSTAIN

Motion: Carried Defeated

Minnesota Wetland Conservation Act Notice of Application

Local Government Unit: Carlton County	County: Carlton
Applicant Name: Gregg Perich	
Applicant Representative:	
Project Name: Apartment Building	LGU Project No. (if any): 621003
Date Complete Application Received by LGU: 1/29/2021	
Date this Notice was Sent by LGU: 2/1/2021	
Date that Comments on this Application Must Be Received By LGU¹: February 22, 2021	

¹ minimum 15 business day comment period for Boundary & Type, Sequencing, Replacement Plan and Bank Plan Applications

WCA Decision Type - check all that apply

<input type="checkbox"/> Wetland Boundary/Type	<input type="checkbox"/> Sequencing	<input checked="" type="checkbox"/> Replacement Plan	<input type="checkbox"/> Bank Plan (not credit purchase)
<input type="checkbox"/> No-Loss (8420.0415)	<input type="checkbox"/> Exemption (8420.0420)		
Part: <input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/> E <input type="checkbox"/> F <input type="checkbox"/> G <input type="checkbox"/> H		Subpart: <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9	

Replacement Plan Impacts (replacement plan decisions only)

Total WCA Impact Area Proposed: NA

Application Materials

<input type="checkbox"/> Attached <input checked="" type="checkbox"/> Other ¹ (specify): Available upon request.

¹ Link to ftp or other accessible file sharing sites is acceptable.

Comments on this application should be sent to:

LGU Contact Person: Karola Dalen
E-Mail Address: karola.dalen@co.carlton.mn.us
Address and Phone Number: 301 Walnut Ave, Carlton, MN 218-384-9178
Decision-Maker for this Application:
<input type="checkbox"/> Staff <input checked="" type="checkbox"/> Governing Board/Council <input type="checkbox"/> Other (specify):

Notice Distribution (include name)

Required on all notices:

<input checked="" type="checkbox"/> SWCD TEP Member: Alyssa Alness	<input checked="" type="checkbox"/> BWSR TEP Member: David Demmer
<input type="checkbox"/> LGU TEP Member (if different than LGU contact):	
<input checked="" type="checkbox"/> DNR Representative: Samuel Martin	
<input type="checkbox"/> Watershed District or Watershed Mgmt. Org.:	
<input checked="" type="checkbox"/> Applicant (notice only): Gregg Perich <input checked="" type="checkbox"/> Agent/Consultant (notice only): NA	

Optional or As Applicable:

<input checked="" type="checkbox"/> Corps of Engineers: Kristopher Laman
<input type="checkbox"/> BWSR Wetland Mitigation Coordinator (required for bank plan applications only):
<input type="checkbox"/> Members of the Public (notice only): <input checked="" type="checkbox"/> Other:
Fond du Lac Reservation, Richard Gitar; DNR CO, Jeff Humphrey; DNR CO, Scott Staples; DNR WREO, Robert Haberman; DNR Regional Office DNR, Ecological Services, Margi Coyle; Carlton County Land Commissioner, Greg Bernu; and Carlton County Engineer, JinYeene Nuemann; Thomson Township

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Signature: 	Date: 2/1/2020
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This notice and accompanying application materials may be sent electronically or by mail. The LGU may opt to send a summary of the application to members of the public upon request per 8420.0255, Subp. 3.

216'-0"

10'-0"

12'-0"

26'-0"

28'-0"

Apartment Building

24 Units

Back Entry

Main Entry

Walk

20

19

18

17

16

15

14

13

12

11

10

9

8

7

6

5

4

3

2

1

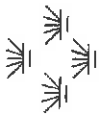
Dumpster Location

Accessible Parking & Access Aisle

Loading Space

Slope from 12" In Parking Lot to 0" in wetland

114.8 sq ft Wetland overlap w/ Proposed drive



Slope to Hand

Wetland

150

996

115

1261

Lot will be Higher w to wet

Approx. Wetland Bot

Required Building Setback

10 ft Required Parking Setback

Carlton County Board of Commissioners
Item for Consideration / Agenda Item Cover Sheet

E-1
Agenda Item #

To: Chairperson, Carlton County Board of Commissioners Meeting 02/22/2021
Date: Via: Kathryn Kortuem, Acting County Auditor/Treasurer
From: JinYeene Neumann, County Engineer
Title of Item for Consideration: Sponsorship of Moose Lake/Barnum Townships LRIP Grant
Presenter: JinYeene Neumann

Type of Action Requested (check all that apply)

- Info only, no action requested at this time
 Award contract or bid
 Approve by resolution

Fiscal Impact (check all that apply)

- Item included under current budget Yes No NA
Budget adjustment required Yes No NA
Reviewed by Finance Committee Yes No NA

Staffing Impact

- Duties of a County employee(s) may be materially affected Yes No NA
Applicable job description(s) may require revision Yes No NA
Item may change the department's authorized staffing level Yes No NA
Reviewed by Human Resources Yes No NA

Other

- Reviewed by other Committee, Board or Commission Yes No NA
If yes, what was their recommendation _____

Summary

Moose Lake and Barnum Townships has requested that Carlton County sponsor them for LRIP funding for a project on Aspen Road.
see attachments for more details

Supporting Attachments

-

Motion By _____ Seconded By _____

TO: _____

Action on Motion: _____ AYE _____ NO _____ ABSTAIN

Motion: Carried Defeated

Resolution 10-02-21

A Resolution to seek LRIP funding for Aspen Road in cooperation with Barnum Township

WHEREAS, \$75 million in LRIP funding is available to townships, with a cap of \$1.25 million for each project, these funds can be used on roadway construction, engineering and inspection.

WHEREAS, Aspen Road is a 2.5 mile long, shared boundary road between Moose Lake and Barnum Townships, Carlton County, Minnesota, with just over half of its distance currently paved. The paving was done more than 30 years ago and the road has suffered significant deterioration, most recently from flooding events in 2012, 2016 and 2019,

WHEREAS, mitigation efforts following the above mentioned floods have not resulted in permanent repair of the road, it would be prudent to improve this road to a 10 ton road standard and pave the entire length.

WHEREAS, Aspen Road is a corridor between Carlton County Highway 61 and Carlton County Road 6, both of which are County State Aid Highways (CSAH), and undergoes a significant amount of daily traffic, it should be considered eligible for the rural road safety account. This would benefit county wide residents in traversing the county, including residents of both townships, emergency services and commercial traffic.

WHEREAS, the cost of this project is estimated to be \$_____, both Moose Lake and Barnum Townships are rural townships with limited tax base and road repair funds,

WHEREAS, both Moose Lake and Barnum Townships ask to coordinate this road reconstruction effort with Carlton County Transportation,

THEREFORE BE IT RESOLVED THAT:

1. The Town Boards of Moose Lake and Barnum Townships support the reconstruction. Project on Aspen Road, and agree to maintain such improvements

2. The Town Boards of Moose Lake and Barnum Townships support submittal of the LRIP application and agree to pay for costs associated with the project that are beyond the LRIP grant award
3. The Town Boards of Moose Lake and Barnum Townships seek support by resolution of Carlton County to act as the project sponsor should the Townships be awarded LRIP funds, and that sponsorship shall include:
 - A. Being the fiscal agent on behalf of the townships and have funds flow from MNDOT, to the county, to the contractor
 - B. Request SAP/SP numbers for the project
 - C. Ensure the project meets milestones and dates
 - D. Assist the local agency in execution of the grant agreement
 - E. Develop, review and/or approve the plan
 - F. Submit the plan, engineers estimate and proposal to the DSAE
 - G. Advertise, let, and award the project
 - H. Submit pay requests to State Aid
 - I. Communicate progress and updates with the DSAEs and State Aid Programs Engineer
 - J. Ensure that the project receives adequate supervision and inspection
 - K. Assist with project close out

BE IT THEREFORE RESOLVED that the Town Boards of Moose Lake and Barnum Townships support the application for LRIP grand funds to reconstruct Aspen Road, a shared boundary road of the townships, and to ask Carlton County to act on our behalf to secure such funds.

INTRODUCED AND ADOPTED THIS 10th DAY OF FEBRUARY, 2021.

Town of Moose Lake.

Town of Barnum

By _____
Town Board Chair.

By _____
Town Board Chair

ATTEST:

ATTEST:

By _____
Town Clerk.

By _____
Town Clerk

RESOLUTION AUTHORIZING SUPPORT OF PIONEER DRIVE REHABILITATION PROJECT
LOCAL ROAD IMPROVEMENT PROGRAM (LRIP) FUNDING APPLICATION IN MOOSE LAKE
AND BARNUM TOWNSHIPS, CARLTON COUNTY, MINNESOTA

WHEREAS, the Townships of Moose Lake and Barnum intends to apply for Local Road Improvement Program (LRIP) funding to improve Aspen Road from Carlton County CSAH 61 to Carlton County Road 6; and

WHEREAS, the Townships of Moose Lake and Barnum have passed a resolution in support of submitting an LRIP funding application and to seek Carlton County Board support and sponsorship as fiscal agent for the Townships under rules of the LRIP program at a joint Township meeting on February 10, 2021; and

WHEREAS, the Townships of Moose Lake and Barnum will be responsible for securing local funds, if applicable; and

WHEREAS, Townships of Moose Lake and Barnum shall be responsible for all future maintenance on Aspen Road; and

WHEREAS, Cities under 5,000 population require county sponsorship to act as fiscal agent for the LRIP program.

NOW, THEREFORE, BE IT RESOLVED, that the County of Carlton agrees to act as fiscal agent overseeing program requirements if the Townships of Moose Lake and Barnum are awarded LRIP support for this project; and

BE IT FURTHER RESOLVED, that the County Engineer are authorized to act as agent for this grant and execute any agreements and addendums.

Carlton County Board of Commissioners
Item for Consideration / Agenda Item Cover Sheet

E-2
Agenda Item #

To: Chairperson, Carlton County Board of Commissioners Meeting 02/09/2021
Date: Via: Kathryn Kortuem, Acting County Auditor/Treasurer
From: JinYeene Neumann, County Engineer
Title of Item for Consideration: Sponsorship of Eagle Township LRIP Grant
Presenter: JinYeene Neumann

Type of Action Requested (check all that apply)

- Info only, no action requested at this time
 Award contract or bid
 Approve by resolution

Fiscal Impact (check all that apply)

- Item included under current budget Yes No NA
Budget adjustment required Yes No NA
Reviewed by Finance Committee Yes No NA

Staffing Impact

- Duties of a County employee(s) may be materially affected Yes No NA
Applicable job description(s) may require revision Yes No NA
Item may change the department's authorized staffing level Yes No NA
Reviewed by Human Resources Yes No NA

Other

- Reviewed by other Committee, Board or Commission Yes No NA
If yes, what was their recommendation _____

Summary

Eagle Township has requested that Carlton County sponsor them for LRIP funding for a project on Kingsley Drive.

see attachments for more details

Supporting Attachments

- _____

Motion By _____ Secinded By _____

TO: _____

Action on Motion: _____ AYE _____ NO _____ ABSTAIN

Motion: Carried Defeated

**RESOLUTION AUTHORIZING SUPPORT OF PIONEER DRIVE REHABILITATION PROJECT
LOCAL ROAD IMPROVEMENT PROGRAM (LRIP) FUNDING APPLICATION IN EAGLE
TOWNSHIP, CARLTON COUNTY, MINNESOTA**

WHEREAS, Eagle Township intends to apply for Local Road Improvement Program (LRIP) funding to improve Kingsley Road from Minnesota TH 73 to Carlton County Road 121; and

WHEREAS, Eagle Township has passed a resolution in support of submitting an LRIP funding application and to seek Carlton County Board support and sponsorship as fiscal agent for the Townships under rules of the LRIP program at a Township meeting on February 11, 2021; and

WHEREAS, Eagle Township will be responsible for securing local funds, if applicable; and

WHEREAS, Eagle Township shall be responsible for all future maintenance on Aspen Road; and

WHEREAS, Cities under 5,000 population require county sponsorship to act as fiscal agent for the LRIP program.

NOW, THEREFORE, BE IT RESOLVED, that the County of Carlton agrees to act as fiscal agent overseeing program requirements if Eagle Township is awarded LRIP support for this project; and

BE IT FURTHER RESOLVED, that the County Engineer are authorized to act as agent for this grant and execute any agreements and addendums.

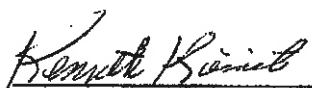
**Township of Eagle
Resolution 2021-7
Local Road Improvement Program
February 11, 2021**

Whereas, Eagle Township has entered into agreement with the County of Carlton to serve as the townships sponsor to the Minnesota Department of Transportation to facilitate Local Road Improvement Program,

Whereas, the Commissioner of Transportation has given notice that funding is available if selected,

Whereas, if funding becomes available the project selected is reconstruction and paving township road T-193 Kingsley Road,

Now Therefore, be it resolved that Eagle Township hereby agrees to the terms and conditions set forth by Carlton County and the Commissioner of Transportation.



Supervisor



Supervisor

Supervisor

Carlton County Board of Commissioners
Item for Consideration / Agenda Item Cover Sheet

H-1
Agenda Item #

To: Chairperson, Carlton County Board of Commissioners Meeting Date: February 22, 2020
Via: Kathy Kortuem, Acting County Auditor/Treasurer
From: Dennis Genereau, Jr
Title of Item for Consideration: Closed Session to Discuss Union Negotiations
Presenter: Dennis Genereau, Jr.

Type of Action Requested (check all that apply)

- Info only, no action requested at this time
 Award contract or bid
 Approve by resolution

Fiscal Impact (check all that apply)

- Item included under current budget Yes No NA
Budget adjustment required Yes No NA
Reviewed by Finance Committee Yes No NA

Staffing Impact

- Duties of a County employee(s) may be materially affected Yes No NA
Applicable job description(s) may require revision Yes No NA
Item may change the department's authorized staffing level Yes No NA
Reviewed by Human Resources Yes No NA

Other

- Reviewed by other Committee, Board or Commission Yes No NA
If yes, what was their recommendation _____

Summary:

Supporting Attachments

- _____

Motion By _____ Seconded By _____

TO: _____

Action on Motion: _____ AYE _____ NO _____ ABSTAIN

Motion: Carried Defeated

Carlton County Board of Commissioners
Item for Consideration / Agenda Item Cover Sheet

H-2
Agenda Item #

To: Chairperson, Carlton County Board of Commissioners Meeting February 22, 2021
Date: Via: Kathryn Kortuem, Acting County Auditor/Treasurer
From: Dennis Genereau
Title of Item for Consideration: Approve the Building Committee 2020 Annual Report
Presenter: Dennis Genereau

Type of Action Requested (check all that apply)

- Info only, no action requested at this time
- Award contract or bid
- Approve by resolution
-

Fiscal Impact (check all that apply)

- Item included under current budget Yes No NA
- Budget adjustment required Yes No NA
- Reviewed by Finance Committee Yes No NA

Staffing Impact

- Duties of a County employee(s) may be materially affected Yes No NA
- Applicable job description(s) may require revision Yes No NA
- Item may change the department's authorized staffing level Yes No NA
- Reviewed by Human Resources Yes No NA

Other

- Reviewed by other Committee, Board or Commission Yes No NA
- If yes, what was their recommendation The 2020 Management Team Annual Report has been approved by the Building Committee.

Summary

Supporting Attachments

- Report
-

Motion By _____ Seconded By _____

TO: _____

Action on Motion: _____ AYE _____ NO _____ ABSTAIN

Motion: Carried Defeated

Committee: Building Committee

Committee Chair: Dennis Genereau

List of Committee Members:

- | | |
|---|---------------------------------------|
| 1) <u>Commissioner Dick Brenner</u> | 9) <u>Rob Carr</u> |
| 2) <u>Commissioner Marv Bodie</u> | 10) <u>Dennis Genereau (Chairman)</u> |
| 3) <u>Auditor/Treasurer Kathy Kortuem</u> | 11) _____ |
| 4) <u>JinYeene Neumann (Vice-Chair)</u> | 12) _____ |
| 5) <u>Monty Lundberg</u> | 13) _____ |
| 6) <u>Kelly Lake / Brian Belich</u> | 14) _____ |
| 7) <u>Mary Finnegan</u> | 15) _____ |
| 8) <u>Shanny Hurst (Recorder)</u> | 16) _____ |

Lessons learned, purpose and objectives

The objective of this report is gathering all relevant information for better planning and execution of committee projects and preventing or minimizing risks for future projects.

Top 3 Significant Committee Successes	Committee Success Factors that Supported Success
1. Successful expenditure of CARES Act dollars towards the installation of updated air circulation and filtration systems, protective guards, cleaning equipment and supplies	Consistent, clear communication with the CARES Act Committee regarding appropriate expenditures. Early identification of COVID related building shortcomings, together with thoughtful solutions and responses.
2. Direction and oversight assisting in the construction of a state of the art modern transportation garage facility in Barnum	Regular communication with the County Engineer, regular updates from the construction manager.
3. Remodeling and repurposing of the former Cloquet City Hall into a modern Emergency Operations Center, administrative and economic development offices, additional meeting space, and space for the Initiatives Department.	Recognizing due to the COVID emergency that the building was well suited for use as an EOC, and determining what the best use was for the building with the assistance of an independent consultant.

Other Notable Successes	Committee Success Factors that Supported Success
1. Hiring of an consultant to assist in planning for a new jail facility and other space related needs	
2. Installation of social distancing measures and office separation screens	
3. The use of an individual consultant to assist with space and building recommendations.	

Committee Shortcomings and Solutions	Committee Shortcoming Recommended Solutions
1. More regular countywide committee updates	Provide regular building committee updates at the

County Board accepted:

given the multiple building projects anticipated or underway	Committee of the Whole meetings
2. The provision of supporting documentation to items on the building committee agenda	Request supporting documentation be submitted when agenda items are requested.

2021 Objectives	Committee Objective Solutions
1. Determine a use for the 260+ acres adjacent to the Transportation Building near Carlton	
2. Project planning and general oversight of the Jail project.	
3. Development of a comprehensive countywide safety program	
4. Completion of a Facilities Condition Assessment and a Space Assessment, beginning with the Courthouse campus	

County Board accepted:

Carlton County Board of Commissioners
Item for Consideration / Agenda Item Cover Sheet

H-3
Agenda Item #

To: Chairperson, Carlton County Board of Commissioners Meeting _____
Date: Via: Kathryn Kortuem, Acting County Auditor/Treasurer
From: Donna Lekander
Title of Item for Consideration: Carlton County Response Fund request \$27,750
Presenter: Donna Lekander

Type of Action Requested (check all that apply)

- Info only, no action requested at this time
 Award contract or bid
 Approve by resolution

Fiscal Impact (check all that apply)

- Item included under current budget Yes No NA
Budget adjustment required Yes No NA
Reviewed by Finance Committee Yes No NA

Staffing Impact

- Duties of a County employee(s) may be materially affected Yes No NA
Applicable job description(s) may require revision Yes No NA
Item may change the department's authorized staffing level Yes No NA
Reviewed by Human Resources Yes No NA

Other

- Reviewed by other Committee, Board or Commission Yes No NA
If yes, what was their recommendation COUNTY CARES/ Response Fund COMMITTEE supported submitting the funding request to the full Board

Summary

\$7750 to hire an intern for 67 days to transition paper files to electronic files for the Initiatives Department
\$20,000 for match for AmeriCorps for two year contract
TOTAL \$27,750 Carlton County's Response Fund REQUEST
see below for more details

Supporting Attachments

-

Motion By _____ Seconded By _____

TO: _____

Action on Motion: _____ AYE _____ NO _____ ABSTAIN

Motion: Carried Defeated

Summary:

In partnership with Minnesota Alliance With Youth, REACH, Carlton County Children's Mental Health & Family Services Collaborative and Carlton County Community & Family Initiatives Department we are proposing a countywide response to assist those students most negatively effected by the pandemic. Our goal of the project is to reduce some of the negative impacts on families and youth from the pandemic.

We plan to do that by entering into a two-year initiative to host AmeriCorps individuals who will serve in our community, helping young people in their path to high school graduation and making an impact on our state's unacceptable graduation disparities. The AmeriCorps positions will assist students in the following ways:

- o course performance (especially core courses and credit recovery efforts)
- o school attendance (following strategies recommended by the National Dropout Prevention Center)
- o Positive Behavior Coaching
- o Well-being activities
- o Summer and school calendar enrichment activities
- o Community connections/service learning opportunities

Our initiative will host AmeriCorps positions at the following staffing rates:

Summer AmeriCorps Positions (2021):

We will be hosting 8 Summer AmeriCorps Emergency Response Initiative Positions. These positions will be 3 months (June - August)/ 35 hours per week positions. \$12000

School Year AmeriCorps Positions (2021-22/2022-23):

We will be hosting 4 school year AmeriCorps Emergency Response Initiative Positions. These positions will be 11 months (September- July)/ 40 hours per week positions.
YR1 \$36000/ YR2 \$40000

The AmeriCorps staff would be stationed in various locations around the County (not yet determined-will depend on the residences of the students referred to the program). Confirmed host sites include 2 in the Carlton County Community and Family Initiatives Department and 2 at REACH (local nonprofit) for the summer sessions.

Carlton County AmeriCorps Emergency Response Initiative

TOTAL REQUIRED CASH MATCH \$88,000

Committed Sponsorships/grants* \$68,000

* sponsorships: MDE, Children's Cabinet, Serve MN, MN Youth Alliance, REACH, Collaborative and in-kind for hosting office space/ supervision

balance remaining \$20,000

\$20,000 cash match by March 31, 2021 for 16,960 service hours of direct service to our students most at need over a two-year period.