

*Carlton County, Minnesota
Committee of the Whole Agenda*



**CARLTON COUNTY
SPECIAL SESSION COMMITTEE OF THE WHOLE AGENDA
Jail Project Working Committee
Carlton County Transportation Building, County Board Room
March 15, 2021 at 2:00 p.m.**

1. Call to Order
2. Approval of Agenda
3. Approve February 23, 2021 meeting minutes
4. New Business
 - A. Jail planning change request graphic
 - B. Jail bed, cell and cellblock description and discussion
 - C. Classification definitions and exercise
 - D. Jail size considerations, multi-purpose space usage
 - E. Program discussion
 1. Who, what how
 2. Associated costs
 - F. Female Offender Program discussion
 1. Discuss to accept the bonding bill allocation of two million dollars
5. Other Business
 - A. Construction Manager At-Risk Interview update
 - B. A&E RFP update
 - C. Facility Development Process update
 - D. Questions and Answers
 - E. The next special session meeting date is scheduled for April 19, 2021 at 2:00 p.m.
6. Adjournment.

*Carlton County, Minnesota
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CARLTON COUNTY
SPECIAL SESSION COMMITTEE OF THE WHOLE MEETING MINUTES
Carlton County Transportation Building, County Board Room
February 23, 2021 at 1:00 p.m.

1. Call to Order. Chairman Peterson called the meeting to order at 1:04
2. Approval of Agenda. **Motion by Bodie, seconded by Thell. Approved.**
3. New Business
 - A. Project Timeline. Information only. Jail Administrator Coughlin provided information.
 - B. Organization Chart. Information only. Jail Administrator Coughlin provided information.
 - C. Owner Project Flowchart. Information only. Jail Administrator Coughlin provided information
 - D. Discuss RDS Final Report. Information only. Jail Administrator Coughlin provided information. Questions were fielded and answered by consultants, Sheriff Lake, and County Attorney Lauri Ketola.
 - E. Construction Manager At Risk Interview update. Information only. Jail Administrator Coughlin provided information
4. Other Business
 - A. Questions and Answers. Request is made to add approval of the report to the COW agenda for March 2nd.
 - B. Discuss setting regular special session meetings. Consensus of the group is to schedule a monthly Jail Project Working Committee meeting for the third Monday of each month at 2:00. This request will be added to the COW agenda for March 2nd.
 - C. The next meeting date is TBD.
5. Adjournment. **Motion by Thell, seconded by Thell. Approved.**

A Participant's Influence on a Project

A participant's ability to influence the project decreases as the process moves along.

