



*Carlton County, Minnesota
Committee of the Whole Agenda*

**CARLTON COUNTY
SPECIAL SESSION COMMITTEE OF THE WHOLE AGENDA
Justice Center Project Working Committee
Carlton County Government Services Building, Conference Room
1307 Cloquet Avenue, Cloquet, MN 55720
May 16, 2022 at 2:00 p.m.**

1. Call to Order
2. Approval of Agenda
3. Approve March 21, 2022 meeting minutes
4. New Business
 - A. NIC Process Flow update
 - B. Design Development estimate and Bid package #2
 - C. Furniture Fixtures Equipment – Service Contract
 - D. Site discussion and HWY 210 CSAH 61 update
 1. Project progress tracking plan
 2. Tribal Monitoring
 3. Groundbreaking ceremony
5. Old Business
 - A. Probation Committee update (final report)
 1. JIF – Next steps
 - B. Public Information update
 - C. Legislative update
6. Other Business
 - A. The next special session meeting date is scheduled for July 18, 2022 at 2:00 p.m.
7. Adjournment.



Carlton County, Minnesota Committee of the Whole Agenda

CARLTON COUNTY SPECIAL SESSION COMMITTEE OF THE WHOLE AGENDA Justice Center Project Working Committee Carlton County Government Services Building, Conference Room 1307 Cloquet Avenue, Cloquet, MN 55720 March 21, 2022 at 2:00 p.m.

1. Call to Order. Meeting called to order at 2:00.
2. Approval of Agenda. **Motion by Bodie, second by Peterson. Approved,**
3. Approve November 15, 2021 meeting minutes. **Motion by Ketola, second by Bodie. Approved.**
4. New Business
 - A. PFM presentation for bonding. Kathy Kortuem presents information from PFM. Recommendation is to bond for the \$27.5 million now rather than wait. Options for a 25 year and a 30 year issuance reviewed. Bodie suggests that we defer to PFM as the experts on this matter. PFM notes that the original assumption was to wait until the county had a more accurate picture from the state as far as the legislative funding is concerned. However, because the market is moving away from us at this time in such dramatic fashion, due in large part to the state of the world. Per PFM, it is doubtful that the market will change or that rates will come down anytime soon. **Motion by Bodie for a 25 year bond for \$27.5 million. Second by Peterson. Approved.**
 - B. Updated building project timeline. Paul Coughlin presents overall timeline through anticipated completion in 2024. Schematic design is close to completion, with design development currently being worked on. Design development will help with limiting unnecessary expenditures by ensuring exactly what we want in the building.
 - C. Schematic design price checkpoint. Coughlin presents. Estimate comes in at \$76.5 million, slightly higher than hoped for. B3 requirements (Benchmarks, Buildings, and Beyond) are the most significant driver of these increased costs for the project. Cost trending and value log. Work is continuing in an effort to get these costs down. May need to increase the sewer line capacity, address solar needs, etc. Looking to \$1 million design contingency to help buffer this. County has \$1 million and the CM has \$3 million in contingency. Estimates are out to 2023. Looked to change garage, but not sure what the life expectancy will be if steel is used rather than concrete. Coughlin notes that the cost is actual anticipated costs, and does not include any rebates, grants, current funds, etc.
 1. B3 impact. Coughlin notes that the acceptance of even one dollar from the state will trigger the B3 requirement. Coughlin reviews the B3 requirements and energy standards. Bodie asks question regarding the sequential intercept model.
 2. State dollars. Impact of B3 discussed.
 - D. FFE – Process
 1. Vendor selection. Coughlin explains visits.

2. Move coordination. Coughlin explains what we have indicated are our expectations.
- E. Site plan update
 1. Buffer plan. Coughlin discusses how B3 impacts water mitigation, as well as the buffer impact.
 2. B3 impact on site. Wells are being tested at this time. They will ultimately be placed in the parking lot. There is currently a test well in place.
- F. State building permits
 1. Timeline. Coughlin reviews efforts at all permits. KMA & A&P are working through this. The LGU's are deferring to the State of Minnesota on this. The permits will be filed in June, 2022.
5. Old Business
 - A. Legislative update. Coughlin provides update. Notes that Mary Finnegan is the county lead, with Sheriff Lake as the chief information officer providing testimony as needed.
 - B. Probation Committee update. Lauri Ketola presents initially on Probation Committee background. The Justice Involved Female Program work has helped with probation services review overall. All probation services come through ARC, but the responsibility for any improvement to the program focused on best practices will be on all parties involved, including the Bench and Bar.
 - C. Justice Involved Female Program update. Coughlin provides overview of data collection, GRRPA, probation planning, curriculum, and trauma informed and strength-based programming.
 - D. Transition Team update. Coughlin reviews current efforts at transition planning. Sgt. Warnygora and Asst. Jail Admin. Wilmes will be visiting LeSueur County to learn from them regarding workflows (first, next, last). This planning is derived in large part from the National Institute of Corrections (NIC).
 - E. Public Information update. Sheriff Lake provides updates on the PIO group. The Sheriff emphasizes the importance of making sure that the public is aware of what they are voting on. Looking at a contract with SWIM to assist with information sharing. Looking at a direct mailer, public service announcements, possible video, and an info graphic. SWIM will deal with the mechanics of getting information out to the public. Commissioner Peterson suggests a possible timeline. **Motion by Bodie, second by Peterson. Approved.**
6. Other Business
 - A. The next special session meeting date is scheduled for April 18, 2022 at 2:00 p.m.
7. Adjournment. **Motion by Bodie, second by Peterson. Approved.**