



Carlton County, Minnesota Committee of the Whole Agenda

CARLTON COUNTY COMMITTEE OF THE WHOLE AGENDA Carlton County Transportation Building, County Board Room June 7, 2022 at 4:00 p.m.

1. Call to Order
2. Approval of Agenda
3. Approve the May 3, 2022 meeting minutes
4. Incident Command update (Public Health – Jenny Barta)
5. AFSCME Local 2750 Never Quit Service Award Winner – Jenny Barta (Highlighted by Dave Lee and Joanne Erspamer)
6. New Business
 - A. COORDINATOR/HR/PROPERTY MANAGEMENT
 1. Building Committee update (PM budget)
 2. Discuss masking in county buildings
 - B. TRANSPORTATION
 1. Transportation update
7. Other Business
 - A. Department Updates
 - B. The next regular meeting date is scheduled for July 5, 2022 at 4:00 p.m. located at the Carlton County Transportation Building in the Board Room.
8. Adjournment.



Carlton County, Minnesota Committee of the Whole Agenda

CARLTON COUNTY COMMITTEE OF THE WHOLE AGENDA Carlton County Transportation Building, County Board Room May 3, 2022 at 4:00 p.m.

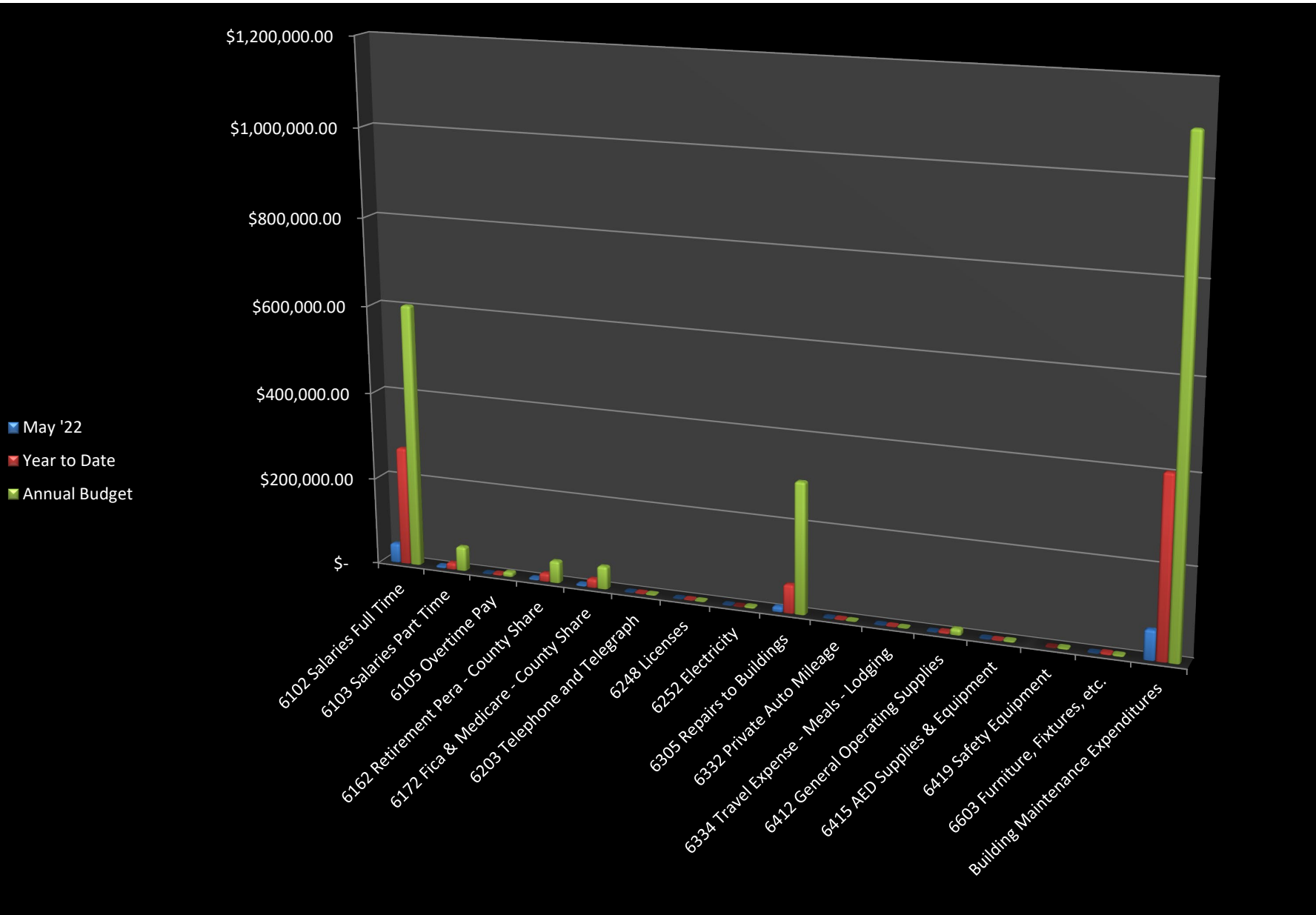
1. Call to Order
2. Approval of Agenda. **Motion by Brenner, seconded by Proulx. Approved.**
3. Approve the April 5, 2022 meeting minutes. **Motion by Proulx, second by Peterson. Approved.**
4. COVID-19 Incident Command update (Public Health - virtual). Jenny Barta provides an update, including info on current rate increases. Boosters are now available. PH is working with schools as well. Ms. Barta answers questions from the Board regarding vaccines and updates.
5. Cervid Farm Presentation – Capt. Robert Gorecki (MN DNR CWD Deer Farm Enforcement Coordinator), Craig Engwall (MN Deer Hunters Association). Greg Bernu introduces Captain Gorecki, Craig Engwall, and FDL. Gorecki presents an overview of Chronic Wasting Disease (CWD). Started most recently in Beltrami County, and has spread to other farms. Has not spread to humans but it is possible that can. DNR has authority over Minnesota deer farms from the MN Legislature. There are approximately 140 white tail deer farms in Minnesota at this time, with about half being hobby farms and the rest commercial operations. Learned of a farm with CWD in Wisconsin, that subsequently shipped approximately 370 deer across the Nation, including in Minnesota. DNR visited all deer farms in Minnesota and observed several violations on many farms. 70% were ideal farms; however, 40% were in contact with wild deer. Discussion was had on the restrictions that have been put in place to limit the number of cases. Craig Engwall presents information from the Minnesota Deer Hunters Association. Echo what the DNR reported. Mike Shrag, FDL Conservation Officer. Band has submitted testimony in support of the proposed moratorium. Tony Scheda asks about whether the moratorium will eliminate CWD? Answer is no, but it will control it. Scheda requests that the response be balanced. Mr. Engwall uses the emerald ash borer as an example of a situation where efforts were made to limit movement to prevent the spread of a disease. Mr. Bernu notes that if this moves down the path towards approval, he will make sure that a representative from the deer farmers will have an opportunity to present to the Board. Owner of the one farm in Carlton County presents testimony regarding his elk farm. Mr. Bernu indicates that the new ordinance would be to limit any new farms. A copy Mr. Bernu's letter is attached. Mr. Bernu calls the question of moving the moratorium forward to the Board. **Motion by Bernu, second by Bodie. Approved.**
6. MnDOT/ARDC Presentation. Andy Hubley and Paige Melius present information to the COW regarding transportation related projects, including Transportation Alternatives and the Transportation Planning Work plan. They review the information contained in the agenda packet. Review and discussion of the ATIP and its process. Notes that MNDOT targets for funding have been reduced. Questions asked about the LRIP program, and funding and budgets was discussed. Kristin Foster, State Aid Engineer for the Carlton County area. Discusses the various projects that MNDOT has been working on with the County. Notes that Carlton County has a great deal to be proud of with all the funds that have been brought in for various projects. Holly G. from the MN DPS presents data on traffic crashes and deaths. Speed, impairment, and unbuckled stats have all gone up. 47 people died due to traffic accidents in the Northeast region. Noted how quick to respond and helpful the County Transportation Department has been. Most typical crash in Northern Minnesota is a single vehicle that goes off the road due to impairment or speed.
 - A. Blackhoof Township Olson Road Agreement. JinYeene Neumann presents. Blackhoof Township wants to do work on Olson road and wants borrow funds in the sum of \$50K from the county for the project. The paving would cover about 2/3 of the road (appx. 4000 feet). The loan would be paid back over 5 years increments of \$10K per year. **Motion by Bodie, second by Brenner. Approved.**

- B. Spring Fever Days Rodeo. Heather Wright, president of the Carlton County Fair Board, presents on a Spring Fever Day's Rodeo. Has been working with the City of Barnum to improve the Spring Fever Days festival. Car races will be on Friday night. Discussed various activities for Saturday, including a full rodeo on Saturday night.
7. New Business
 - A. COORDINATOR/HR/PROPERTY MANAGEMENT
 1. Building Committee update (PM budget). Dennis Genereau provides an update per the attached document.
 2. Discuss Public Hearing Rules and Decorum possible updates, with guidance for Kyle regarding his hearings. New public hearing rules of decorum are reviewed. **Motion by Mr. Genereau, second by Heather Cunningham. Approved.** Kyle Holmes presents a request to schedule the Board of Appeals to 10 minute increments. Discussion had regarding 15 minutes being an optimal amount of time. **Motion by Peterson, second by Bodie to set the appeal hearings in 15 minute increments. Approved.**
 3. Discuss significant initiatives and issues that may impact the budget policy statement and budget direction. Note that increased costs are due to legislative mandates, pandemic repercussions, increased costs of doing business.
 4. ACT Team Supervisor. Mr. Genereau and Dave Lee present the recommendation to move the ACT team leader to a supervisor position. **Motion by Proulx, second by Brenner. Approved.**
 - B. ECONOMIC DEVELOPMENT
 1. Community Get-Together Grants revenue increase and approval of applicants. Mary Finnegan and Donna Lekander approve. The request is to use any residual from the CARES Act or to use ARPA funds to support the Community Get-Together initiative. Commissioner Brenner indicates that he would be willing to move \$28K to be used to support the applications that have been presented to date. Bodie requests to know who reviewed the applications and asks that they be given a chance to review the applications. Bodie and Peterson request to review them.
 - C. TRANSPORTATION
 1. Transportation update. Ms. Neumann provides a full update.
 - D. ZONING
 1. Shoreland Management Ordinance. Ms. Cunningham presents information regarding the request from the City of Carlton to enforce the Shoreland Overlay District effective January 1st, 2023. **Motion by Cunningham, second by Bodie. Approved.**
 2. Temporary Ordinance banning Cervid Farms (Zoning/Land). **Moved for consideration to #5.**
 8. Other Business
 - A. Department Updates. Ms. Ketola provides an update regarding the state of their office with the trial backlog and the upcoming Thompson jury trial.
 - B. The next regular meeting date is scheduled for June 7, 2022 at 4:00 p.m. located at the Carlton County Transportation Building in the Board Room.
 9. Adjournment. **Motion Peterson, second by Brenner. Approved.**

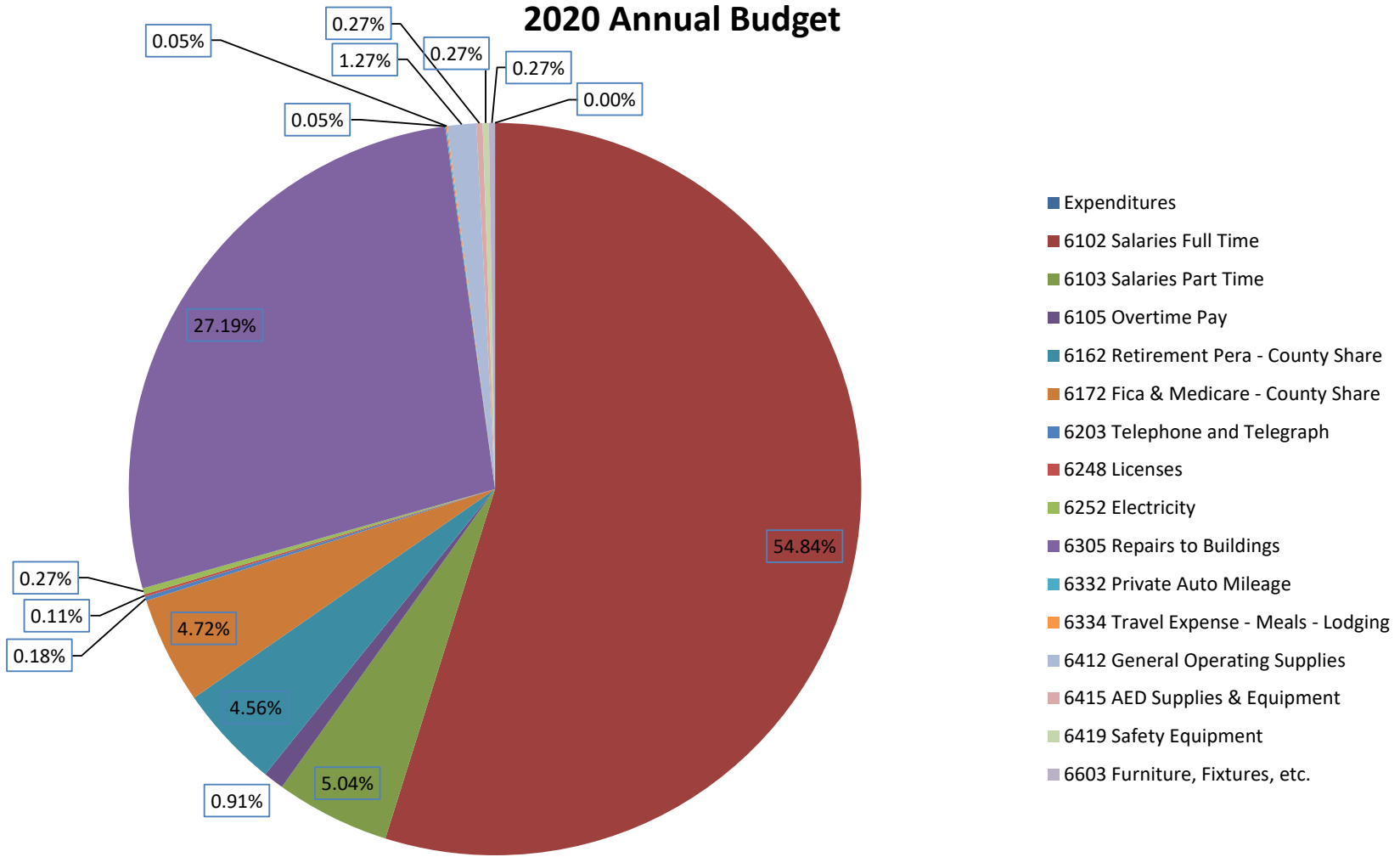
Property Management Expenditures

** May totals are not accurate as the month has not been closed out.

Expenditures	May '22	Year to Date	Annual Budget	Remaining total
6102 Salaries Full Time	\$ 43,875.25	\$ 273,129.34	\$ 604,987	\$ 331,857.66
6103 Salaries Part Time	\$ 3,590.48	\$ 14,711.06	\$ 55,652	\$ 40,940.94
6105 Overtime Pay	\$ 189.46	\$ 2,913.97	\$ 10,000	\$ 7,086.03
6162 Retirement Pera - County Share	\$ 3,193.03	\$ 18,303.48	\$ 50,265	\$ 31,961.52
6172 Fica & Medicare - County Share	\$ 3,537.35	\$ 19,827.60	\$ 52,040	\$ 32,212.40
6203 Telephone and Telegraph	\$ 272.34	\$ 1,460.56	\$ 2,000	\$ 539.44
6248 Licenses	\$ 20.00	\$ 723.75	\$ 1,200	\$ 476.25
6252 Electricity	\$ 32.19	\$ 160.31	\$ 3,000	\$ 2,839.69
6305 Repairs to Buildings	\$ 11,376.35	\$ 64,872.81	\$ 300,000	\$ 235,127.19
6332 Private Auto Mileage	\$ 205.69	\$ 1,079.05	\$ 500	\$ (579.05)
6334 Travel Expense - Meals - Lodging	\$ -	\$ 568.63	\$ 500	\$ (68.63)
6412 General Operating Supplies	\$ 361.59	\$ 4,118.47	\$ 14,000	\$ 9,881.53
6415 AED Supplies & Equipment	\$ -	\$ 845.26	\$ 3,000	\$ 2,154.74
6419 Safety Equipment		\$ 98.00	\$ 3,000	\$ 2,902.00
6603 Furniture, Fixtures, etc.	\$ -	\$ 4,112.59	\$ 3,000	\$ (1,112.59)
Building Maintenance Expenditures	\$ 66,653.73	\$ 406,924.88	\$ 1,103,144.00	\$ 696,219.12



2020 Annual Budget



Transportation Department Road and Bridge Construction Report June 7, 2022

Projects Per District:

District 1 Commissioner Brenner

1. CSAH 3 /14th Street Projects

- A. **009-603-038** Tall Pine Lane to Prospect Ave. Phase II of the CSAH 3/14th street reconstruction project. Ulland Bros. Inc is the contractor. Project has started. 14th Street closed from Washington To Doddridge. Round A Bout construction expected to start June 6.
- B. **009-603-040** I-35 overpass bridge to Tall Pine on 14th St. Ulland Bros. Inc. is the contractor. Construction expected hate summer/early fall.

2. CSAH 7

- A. **009-607-026** CSAH 4 to Pinewood Drive. Construction largely complete. Reservation Road intersection punch list item expected to be completed June 1, 2022. We will begin the DCP Closing Process once process once the punch list is complete.
- B. **009-607-028** South of Sawyer store. Railroad crossing signals and gates are scheduled to be installed summer 2023.

3. C.R. 113 Brookston Road

- A. **009-113-002** Grading from Lund to North County Line 1.5 mi. Design team is in the process of creating plans. Grading Project planned for 2023. Paving Project planned for 2025.

District 2 Commissioner Bodie

1. CSAH 1

- A. **009-601-056** FDR, Bituminous Surfacing, Sidewalk, Curb and Gutter. In Carlton TH 210 to south of Railroad tracks. Ulland Bros. Inc. is the contractor. Construction expected to begin August 1 after Carlton Days celebration.

2. CSAH 61 ESKO

- A. Raise Grant has been submitted. Working with Township and School officials on Design considerations. County staff is working on preliminary design and setting up a public meeting.

District 3 Commissioner Proulx

1. CSAH 3/14TH Street Project

- A. **009-603-036**, Prospect Ave. to Cloquet Ave. Bituminous, sidewalk and curb and gutter complete. Punch list items remaining are the retaining wall, Panda Buffet entrance, and City items.
- B. **009-603-038**. Shared with Commissioner Brenner.

District 4 Commissioner Thell

1. **CSAH 7**. CSAH 4 to Pinewood Drive, 17 miles of new Bituminous surface shared with Commissioner Brenner.
2. **Bley Road Bridge (09537) for Holyoke Township**
 - A. **009-600-005** New Bridge has been put into service and old bridge has been removed. Final work and punch list items are being completed.
3. **CSAH 4 and CSAH 5**
 - A. **009-604-040, 009-604-041, and 009-605-026** I-35 to Olson Road and Olson Road to Nendick. FDR, Bituminous Surfacing. Construction expected in August.
4. **CSAH 4**
 - A. **009-604-042 Bridge 09J44** Intersection of CSAH 4 and CSAH 1. Place a 10 X 8 box culvert over Clear Creek. Planning for 2024 construction.
5. **CSAH 6**
 - A. **009-606-037 Bridge 09535** Bridge in Barnum over the Moose Horn River on CSAH 6. Project planned for 2023.
 - B. **009-606-038 Bridge 09538** Bridge over Elim Creek. LHB is the design engineer and is in the process of developing construction plans. Planning for 2023 construction.
 - C. **009-606-039 Bridge 09J41** On CSAH 6, 0.2 miles east of junction with CSAH 11. Place a 12' X 9' box culvert over Hunters creek. Project planned for 2024.
6. **CSAH 13**
 - A. **009-613-012 Culvert on CSAH 13**. On CSAH 13 just south of I-35 overpass in Barnum. Project is to replace steel culvert with an 8' X 8' concrete Box Culvert. MNDOT is funding the project. Waiting on an approved plan and funding from MNDOT. Most likely 2023 construction.

District 5 Commissioner Peterson

1. County Road 137

- A. **009-600-006** I-35 bridge to the east side of state park property. FDR, Bituminous Surfacing. Construction expected to start late July or early August.

2. Moose Lake Safe Routes to School CSAH 10 and TH 73

- A. **009-591-005** Ulland Bros. is the contractor. Construction has resumed. Project should be complete by mid-summer.

3. Town Road 193 (Kingsley Road)

- A. **009-592-001 and 002** LRIP funding for Eagle Township. Grading project is planned for 2022 construction season. Letting date was May 23rd; Veit & Company was the low bidder. Paving planned for 2023.

4. Town Road 126 (West County Line Road)

- A. **009-599-030** Lakeview Township Town Bridge Project. LHB is creating plans. Place two 18' X 8' box culverts over Tamarack River. Project is planned for 2023.

5. CSAH 20 (West Road and West Mud Lake Road)

- A. **009-620-010** FDR, Bit Surface. Design team is in the process of creating plans. West County Line to CSAH 23. 5.0 miles. Project planned for 2023.

6. CSAH 23 (Center Road)

- A. **009-623-009** FDR, Bit Surface. Design team is in the process of creating plans. T.H. 210 to C.R. 126. 4.5 miles. Project planned for 2023.

7. C.R. 121 (Kalli Road)

- A. **009-121-005** FDR, Bit Surface. Design team is in the process of creating plans. T.H. 210 to south of Kingsley Road. 1.0 mi. Project planned for 2023.

8. C.R. 128 (Tamarack Lake Road)

- A. **009-128-005** FDR, Bit Surface. Design team is in the process of creating plans. T.H. 210 to Tabako Rd. 1.3 mi. Project planned for 2023.

9. CSAH 13

- A. **009-613-014** \$600,000 Bros. Funding to replace Bridge 89981. Bridge is 900 feet south of CSAH 8 on CSAH 13. LHB is the design engineer. Project is planned for 2023.

Work Completed May 1 – May 26, 2022
HIGHWAY MAINTENANCE OPERATIONS

1. Completed spring sweeping on County Roads.
2. Completed catch basin cleaning with the Vac-Trailer.
3. Finished organizing new pipe yard at the Barnum pit.
4. Blacktop patched on City, Township, and County Roads.
5. Repaired washouts on County road 155, 132, 131, 156, 103 and CSAH 13.
6. Started seasonal beaver trapping.
7. Removed beaver debris from multiple pipe.
8. Started Routing and Crack sealing on County Roads.
9. Replaced failing pipe and ditched on Cr. 156, 127, and 147.
10. Routed and crack filled at both Cloquet and Moose Lake Airports.
11. Hauled gravel, repairing frost boils and prepping for Dust Control.

MECHANICS' DUTIES

1. Put new rear end in unit 670.
2. General maintenance on Sheriff vehicles.
3. D.O.T. unit 670.
4. Rebuild rear frame on unit 1975.
5. 500 hour service on unit 0885.
6. General maintenance on Transportation vehicles.
7. Fix gas leak and weld plow up on Human Services 4-wheeler.
8. Maintenance at Landfill.
9. General maintenance on Human Services and Zoning vehicles.
10. Re-shim the mow board on unit 4012.
11. Remove plow equipment.
12. Made new summer edge for unit 1678.
13. New tires on unit 4012.
14. Set up pickup unit 1140 for Landfill..