

**Carlton County
Board of Commissioners
ANNUAL SESSION - Rough Draft
Tuesday, January 4, 2022
8:30 a.m.**

The Carlton County Board of Commissioners met this 4th day of January, 2022, in Annual Session at the Carlton County Transportation Building.

Auditor/Treasurer Kevin DeVriendt called the meeting to order at 8:30 a.m. Members present: Bodie, Brenner, Peterson, Proulx, and Thell. Absent: None.

The meeting opened with the Pledge of Allegiance to the Flag.

Nominations were called for Chairperson of the Board of County Commissioners for the year 2022. Commissioner Peterson was nominated by Commissioner Brenner. There being no further nominations, a motion was made by Bodie, seconded by Thell, and carried by all yea votes that Commissioner Peterson serve as Chairperson of the Board of County Commissioners for the year 2022.

Commissioner Peterson took over as Chairperson of the Board.

Motion by Brenner, seconded by Bodie, and carried by all yea votes to approve the Agenda as amended.

Nominations were called for Vice-Chairperson of the Board of County Commissioners for the year 2022. Commissioner Thell was nominated by Commissioner Bodie. There being no further nominations, a motion was made by Bodie, seconded by Brenner, and carried by all yea votes that Commissioner Thell serve as Vice-Chairperson of the Board of County Commissioners for the year 2022.

Motion by Thell, seconded by Brenner, and carried by all yea votes to approve the Minutes of the December 28, 2021, Adjourned Board Meeting as amended.

Motion Brenner, seconded by Bodie, and carried by all yea votes to approve the following resolution (22-001):

BE IT RESOLVED, that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of the Carlton County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, the Auditor and Engineer are hereby authorized and directed for and on behalf of the County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation MnDOT Contract Number 1049256", a copy of which said agreement was before the County Board and which is made a part hereof by reference.

Motion Brenner, seconded by Bodie, and carried by all yea votes to approve the following resolution (22-002):

BE IT RESOLVED, that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of the Carlton County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, the Auditor and Engineer are hereby authorized and directed for and on behalf of the County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation MnDOT Contract Number 1049239", a copy of which said agreement was before the County Board and which is made a part hereof by reference.

Motion by Bodie, seconded by Thell, and carried by all yea votes to accept the FY 2022 Federal Equitable Sharing Agreement and Certification report as presented by Sheriff Lake.

Motion Bodie, seconded by Brenner, and carried by all yea votes to approve the following resolution (22-003):

WHEREAS, public officials and employees of Carlton County could be in a position to refer or contract with private vendors of service; and

WHEREAS, Minnesota Statutes, section 382.18, prevents Carlton County officials and employees from being interested, directly or indirectly, in contracts; and

WHEREAS, it is vital to the integrity of Carlton County that contracts and referrals for services be made in the best interests of Carlton County and free from any possible conflict.

NOW, THEREFORE, BE IT RESOLVED that no public official or employee of Carlton County in direct contact with providers or potential providers, or who may directly or indirectly influence the purchasing of services or contracting for services, or otherwise has official involvement in the purchasing or contracting process may:

1. Have any financial interest or have any personal beneficial interest, directly or indirectly, in contracts or purchase orders for goods or services used by or purchased by Carlton County.
2. Accept directly or indirectly from a person, firm, or corporation to which a contract or purchase order has been or may be awarded, a rebate, gift, money, or anything of value other than items of nominal value. No such employees may further accept any promise, obligation, or contract for future reward.
3. Serve on any board or commission as a representative of Carlton County that contracts with or provides services to Carlton County or its Board, without the

express written consent of the Carlton County Board, except that public officials need only to notify the Carlton County Board of such service. This provision does not apply to union activities, as defined by the various collective bargaining agreements.

Motion by Brenner, seconded by Bodie, and carried by all yeas to approve the following resolution (22-004):

BE IT RESOLVED to award the bid for legal publications for 2022 to the newspaper indicated below at the Stated Rate per Standard Advertising Unit (S.A.U.), contingent upon meeting all bid specifications and statutory requirements in regard to legal publications:

1. Summary of Commissioner Proceedings \$13.70 Per S.A.U.
(Both the Moose Lake Star Gazette and Pine Knot News in combination will publish the Commissioner's Proceedings for 2022.)

2. Other Legal Publications (combined bid) \$13.70 Per S.A.U.
Separate items..... \$6.85 Per S.A.U.
(Both the Moose Lake Star Gazette and Pine Knot News in combination will publish Other Legal Publications for 2022 with the exception of the Financial Statement and Census and Redistricting information.)
(Moose Lake Star Gazette only will publish the Financial Statement.)
(Pine Knot News only will publish the Census and Redistricting information)

3. Notices and Lists of Real Estate Taxes Remaining
Delinquent on the First Workday of January 2022 \$6.85 Per S.A.U.
(Moose Lake Star Gazette only will publish the Delinquent Real Estate List for 2022.)

Motion by Brenner, seconded by Thell, and carried by all yeas to adopt the following resolution (22-005):

BE IT RESOLVED that the schedule of Carlton County Board Meetings for 2022, with meetings to be held at the Carlton County Transportation Building, 1630 County Road 61, Carlton, unless otherwise indicated and/or posted, shall be as follows:

Regular Meeting - 8:30 a.m. on the second Tuesday of each month

Adjourned Meeting - 4:00 p.m. on the fourth Monday of each month

BE IT FURTHER RESOLVED that the March Regular Board Meeting will be held at 8:30 a.m. on March 8th, 2022, at the Carlton County Government Services Building, 1307 Cloquet Ave, Cloquet, unless indicated otherwise.

BE IT FURTHER RESOLVED that the August Regular Board Meeting will be held at 8:30 a.m., on August 9, 2022, at the Carlton County Government Services Building, 1307 Cloquet Ave, Cloquet unless indicated otherwise.

BE IT FURTHER RESOLVED that the November Regular Board Meeting will be held at 8:30 a.m., on November 8, 2022, at the Carlton County Government Services Building, 1307 Cloquet Ave, Cloquet unless indicated otherwise.

BE IT FURTHER RESOLVED that the December Regular Board Meeting will be held at 4:00 p.m., on December 13, 2022, at the Carlton County Transportation Building unless indicated otherwise.

BE IT FURTHER RESOLVED that the December Adjourned Board Meeting will be held at 4:00 p.m. on Tuesday, December 27, 2022, at the Carlton County Transportation Building unless indicated otherwise.

BE IT FURTHER RESOLVED that the Carlton County Board of Commissioners will meet for the Truth in Taxation at 6:00 p.m. on December 13, 2022, at the Carlton County Transportation Building; this meeting is subject to change in accordance with Department of Revenue Guidelines.

BE IT FURTHER RESOLVED that the Carlton County Board of Commissioners will meet as the Carlton County Board of Appeal and Equalization and the Board of Review for the Unorganized Townships of Carlton County at 3:30 p.m. on June 14, 2022, and if necessary at 3:00 p.m. on June 27, 2022, at the Carlton County Transportation Building; these meetings are subject to change in accordance with Department of Revenue Guidelines.

Motion by Bodie, seconded by Thell, and carried by all yea votes to adopt the following resolution (22-006):

BE IT RESOLVED that the Carlton County Board of Commissioners shall meet as a Committee of the Whole at the Carlton County Transportation Building Meeting Room on the first Tuesday of each month in 2022 at 4:00 p.m. beginning in February, to discuss Road and Bridge, Land and Buildings, General Government, Public Safety and other matters.

BE IT FURTHER RESOLVED that the Carlton County Board of Commissioners shall meet as a Committee of the Whole at the Carlton County Government Services Building Meeting Room on the third Monday of each month in 2022 at 2:00 p.m. beginning in March to discuss the Justice Center and other matters. No meeting on June 20th.

Motion by Bodie, seconded by Brenner, and carried by all yea votes that Commissioner Thell serve as the Chairperson of the Committee of the Whole for the year 2022.

Motion by Bodie, seconded by Thell, and carried by all yea votes that Commissioner Brenner serve as the Vice Chairperson on the Committee of the Whole for the year 2022.

Motion by Bodie, seconded by Thell, and carried by all yea votes to adopt the following resolution (22-007):

BE IT RESOLVED to approve committee, commission, and other appointments of Commissioners in 2022 as follows:

Committee / Commission

Commissioner(s)

Airport Commission	Brenner/Peterson
American Rescue Plan Act (ARPA) Act Committee	Bodie/Peterson
Arrowhead Counties Association	Bodie/Brenner
Arrowhead Economic Opportunity Agency (AEOA)	Peterson
Arrowhead Health Alliance (AHA)	Brenner/Bodie (alt)
Arrowhead Regional Corrections (ARC)	Brenner/Bodie (alt)
Arrowhead Regional Development Commission (ARDC)	Brenner
Arrowhead Library System (ALS)	Patricia Brandstaetter
Association of Minnesota Counties (AMC) Region 1	All Commissioners
AMC Env & Nat Res Policy Committee	Peterson
AMC General Government Policy Committee	Brenner
AMC Health & Human Policy Committee	Proulx
AMC Public Safety Policy Committee	Bodie
AMC Trans & Infrastructure Policy Committee	Thell
AMC Tribal Relations Committee	Proulx
Big Sandy Watershed District	Peterson
Carlton County Collaborative	Brenner/Proulx
Carlton County Drug Prevention Coalition	Proulx/Bodie
Carlton County Finance Committee	Proulx/Brenner
Carlton County Economic Dev. Authority (EDA)	Bodie/Thell
Carlton County Extension Committee (CEC)	Thell/Peterson
Carlton County Fair Board Representative	Thell/Peterson (alt)
Carlton County Building/Facilities Committee	Bodie/Brenner
Carlton County Insurance Committee	Proulx (past Board Chair)
Carlton County Jail Steering Committee	Bodie/Brenner
Carlton County Justice Partners	Bodie/Brenner
Carlton County Law Enforcement Community	Thell/Brenner
Carlton County Law Library	Peterson
Carlton County Negotiation Committee	Proulx
Carlton County Septic Financing Committee	Thell/Peterson
Carlton County Wellness Committee	Proulx
Carlton Fire District	Thell (Clear Creek)
	Brenner (Sawyer)
Cloquet Economic Development Partnership	Brenner/Proulx/Finnegan
Coastal Water Commission	Brenner
Community Health Services Board (CHB)(Regional)	Bodie
Cromwell/Wright Fire District	Peterson
Emergency Medical Services Council	Thell/Peterson (alt)
Enbridge Pipeline Representatives	Thell/Peterson
Human Services Advisory Committee (HSAC)	Bodie
Human Services Appeal Committee	Brenner/Bodie/Lee/Genereau
Lakes and Pines Community Action Council (CAC)	Peterson
Laurentian Resource Conservation & Development	Thell
Local Emergency Food and Shelter Board	Thell

Local Water Roundtable	Peterson
National Association of Counties (NACo)	All Commissioners
Northeast MN Area Transportation Partnership	Peterson/Neumann
Northeast Minnesota Office of Job Training	Proulx
Northeast Waste Advisory Board (NEWAC)	Proulx/Brenner (alt)
One Watershed One Plan Policy Committee (1W1P)	Thell (Nemadji)
	Bodie (St. Louis River)
	Peterson (Kettle River)
Planning Commission	Thell/Peterson (alt)
Regional Emergency Communications Board	Bodie/Lake (alt)
Soil & Water Conservation District Liaison (SWCD)	Thell/Peterson (alt)
St. Louis River Trail Committee	Brenner/ Proulx/Neumann
Water Management Plan Advisory Board	Peterson
Wolf Management Committee (ends 2022)	Peterson

BE IT FURTHER RESOLVED that all necessary expenses associated with these meetings be paid for by the County.

Motion by Brenner, seconded by Bodie, and carried by all yea votes to adopt the following resolution (22-008):

BE IT RESOLVED that Non-Commissioner appointments to the Committee of the Whole in 2022 shall be as follows:

All Carlton County Department Heads	elected and appointed
Transportation Matters Representative	Rick Norrgard
Township Representatives	primary and alternate to be determined by the Association of Townships

BE IT FURTHER RESOLVED that in the event a Department Head cannot attend Committee of the Whole Meetings, their designee may represent the department at the meetings.

Motion by Thell, seconded by Brenner, and carried by all yea votes to approve the appointment of a second term for Elizabeth Dugan as District 4 representative and a third term for John Shipley as District 2 representative to the Carlton County Extension Committee (CEC), each for a three-year term from January 1, 2022 to December 31, 2024.

Motion by Bodie, seconded by Brenner, and carried by all yea votes to set a closed session at the end of the annual meeting to discuss labor negotiations.

Motion by Brenner, seconded by Thell, and carried by all yea votes to approve opening a new bank account for the Jail Account and to close the existing one.

Motion by Bodie, seconded by Brenner, and carried by all yea votes to adopt the following resolution (22-009):

WHEREAS, under Minn. Stat. § 388.18 Subd. 2., at the January meeting prior to the first

date on which applicants may file for the office of County Attorney, the Carlton County Board of Commissioners shall set by resolution the minimum salary to be paid the County Attorney for the term next following.

WHEREAS, under Minn. Stat. § 387.20 Subd. 2. (b), at the January meeting prior to the first date on which applicants may file for the office of County Sheriff, the Carlton County Board of Commissioners shall set by resolution the minimum salary to be paid the County Sheriff for the term next following; and

NOW, THEREFORE, BE IT RESOLVED, that the minimum salary as set by the Carlton County Board of Commissioners for the elected positions for the County Attorney and County Sheriff shall for the next term following be:

Position Minimum Salary 2022 – Grade 250 Step 1

Attorney	\$114,442
Sheriff	\$114,442

Motion by Brenner, seconded by Bodie, and carried by all yea votes to approve Human Resources to draft a proposed COVID-19 vaccination and testing policy consistent with the OSHA Emergency Temporary Standard (ETS) mandate for future board review and approval. Human Resources staff are authorized to begin the process of collecting vaccination status information from staff, as well as negotiating the terms of a contract with Paycom for the purposes of tracking employee vaccination and testing status in an amount not to exceed \$3,500.00 for 2022.

County Coordinator provided information about employee evaluations and the process to be added to the committee of the whole agenda.

Discussion on the 100th anniversary of the Courthouse.

Discussion on microphones and speakers in the Transportation meeting room.

Motion by Bodie, seconded by Brenner, and carried by all yea votes to adjourn to a closed session to discuss labor negotiations.

Motion by Brenner, seconded by Bodie, and carried by all yea votes to close the closed session and return to the annual meeting.

Motion by Proulx, seconded by Bodie, and carried by all yea votes to authorize ratification of the 2022-2023 labor contract for the Carlton County Public Health and Human Services AFSCME Council 65, Local 2750.

Motion by Proulx, seconded by Thell, and carried by all yea votes to authorize the Board Chair to sign the remaining negotiated 2022-2023 union contracts including the following: International Union of Operating Engineers (IUOE), Local #49, Teamsters, Local 346, Assistant County Attorney (ACA) AFSCME, Council 65, Local 2750, Law Enforcement Labor Services (LELS), Local 259-Non-Licensed, Local 374-Supervisory, Local 502-

Licensed (new 2022), and Minnesota Public Employees Association (MNPEA).

Motion by Bodie, seconded by Brenner, and carried by all yea votes that this meeting be adjourned.

Attest: _____
Kevin DeVriendt
County Auditor/Treasurer

Gary Peterson
Board Chairperson