

**Carlton County
Board of Commissioners
ANNUAL SESSION - Rough Draft
Tuesday, January 5, 2020
8:30 a.m.**

The Carlton County Board of Commissioners met this 5th day of January, 2020, in Annual Session at the Carlton County Transportation Building.

Prior to the start of the Annual Meeting, the Oath of Office was administered to the following elected and appointed Carlton County Officials by 6th District County Administrator Nicole Korby.

Dick Brenner	County Commissioner District One
Thomas Proulx	County Commissioner District Two
Gary Peterson	County Commissioner District Five
Kathryn Kortuem	County Auditor/Treasurer (appointed)

Auditor/Treasurer Kathryn Kortuem called the meeting to order at 8:40 a.m. Members present: Bodie, Brenner (by video), Peterson, Proulx and Thell. Absent: None.

The meeting opened with the Pledge of Allegiance to the Flag.

Nominations were called for Chairperson of the Board of County Commissioners for the year 2021. Commissioner Proulx was nominated by Commissioner Bodie. There being no further nominations, a motion was made by Bodie, seconded by Brenner and carried by all yea votes that Commissioner Proulx serve as Chairperson of the Board of County Commissioners for the year 2021.

Commissioner Proulx took over as Chairperson of the Board.

Motion by Bodie, seconded by Brenner, and carried by all yea votes to approve the Agenda as amended.

Nominations were called for Vice-Chairperson of the Board of County Commissioners for the year 2021. Commissioner Peterson was nominated by Commissioner Bodie. There being no further nominations, a motion was made by Bodie, seconded by Brenner, and carried by all yea votes that Commissioner Peterson serve as Vice-Chairperson of the Board of County Commissioners for the year 2021.

Motion by Brenner, seconded by Bodie, and carried by all yea votes to approve the Minutes of the December 28, 2020, Adjourned Board Meeting as amended.

The Public Health and Human Services Director updated the County Board on Covid-19 vaccination plans and progress.

Motion by Thell, seconded by Peterson, and carried by all yea votes to approve the classification of the 2020 forfeitures as conservation or non-conservation as on file in the Carlton County Land Commissioner's Office.

Motion by Bodie, seconded by Brenner, and carried by all yea votes to accept the recommendation of the CARES Act Committee and authorize expenditures for Emergency Medical Dispatch (EMD) software in the amount of \$53,461.

Motion Bodie, seconded by Brenner, and carried by all yea votes to approve the following resolution (21-001):

WHEREAS, public officials and employees of Carlton County could be in a position to refer or contract with private vendors of service; and

WHEREAS, Minnesota Statutes, section 382.18, prevents Carlton County officials and employees from being interested, directly or indirectly, in contracts; and

WHEREAS, it is vital to the integrity of Carlton County that contracts and referrals for services be made in the best interests of Carlton County and free from any possible conflict.

NOW, THEREFORE, BE IT RESOLVED that no public official or employee of Carlton County in direct contact with providers or potential providers, or who may directly or indirectly influence the purchasing of services or contracting for services, or otherwise has official involvement in the purchasing or contracting process may:

1. Have any financial interest or have any personal beneficial interest, directly or indirectly, in contracts or purchase orders for goods or services used by or purchased by Carlton County.
2. Accept directly or indirectly from a person, firm, or corporation to which a contract or purchase order has been or may be awarded, a rebate, gift, money, or anything of value other than items of nominal value. No such employees may further accept any promise, obligation, or contract for future reward.
3. Serve on any board or commission as a representative of Carlton County that contracts with or provides services to Carlton County or its Board, without the express written consent of the Carlton County Board, except that public officials need only to notify the Carlton County Board of such service. This provision does not apply to union activities, as defined by the various collective bargaining agreements.

Motion by Peterson, seconded by Thell, and carried by all yea votes to approve the following resolution (21-002):

BE IT RESOLVED to award the bid for legal publications for 2021 to the newspaper indicated below at the Stated Rate per Standard Advertising Unit (S.A.U.), contingent upon meeting all bid specifications and statutory requirements in regard to legal publications:

1. Summary of Commissioner Proceedings \$13.50 Per S.A.U.
(Both the Moose Lake Star Gazette and Pine Knot News in combination will publish the Commissioner's Proceedings for 2021.)
2. Other Legal Publications \$13.50 Per S.A.U.
(Both the Moose Lake Star Gazette and Pine Knot News in combination will publish Other Legal Publications for 2021.)
3. Notices and Lists of Real Estate Taxes Remaining
Delinquent on the First Workday of January 2021 \$13.50 Per S.A.U.
(Both the Moose Lake Star Gazette and Pine Knot News in combination will publish the Delinquent Real Estate List for 2021.)

Motion by Bodie, seconded by Brenner, and carried by all yea votes to adopt the following resolution (21-003):

WHEREAS, Minnesota Statute 311A.12 allows a county to use its website or recognized industry trade journals as an alternative to disseminate solicitations of bids, requests for information and requests for proposals.

NOW, THEREFORE, BE IT RESOLVED that the Carlton County Board of Commissioners hereby declares that from this day forward, the County of Carlton may use the Carlton County website, www.co.carlton.mn.us, as an alternative means to disseminate solicitations of bids, requests for information, and requests for proposals for transportation related construction and maintenance projects.

BE IT FURTHER RESOLVED that any dissemination by alternative means must be in substantially the same format and for the same period of time as a publication would otherwise be required under Minnesota Statutes 311A.12.

Motion by Brenner, seconded by Peterson, and carried by all yea votes to approve the following resolution (21-004):

BE IT RESOLVED that the schedule of Carlton County Board Meetings for 2021, with meetings to be held at the Carlton County Transportation Building unless otherwise indicated and/or posted, shall be as follows:

- Regular Meeting – 8:30 a.m. on the second Tuesday of each month
- Adjourned Meeting – 4:00 p.m. on the fourth Monday of each month

BE IT FURTHER RESOLVED that the January Adjourned Board Meeting will be held at 4:00 p.m. on January 25, 2021, at the Carlton County Transportation Building unless indicated otherwise.

BE IT FURTHER RESOLVED that the December 2021 Regular Board Meeting will be held at 4:00 p.m. on December 14, 2021, at the Carlton County Transportation Building.

BE IT FURTHER RESOLVED that the December Adjourned Board Meeting will be held at 4:00 p.m. on December 28, 2021, at the Carlton County Transportation Building, unless indicated otherwise.

BE IT FURTHER RESOLVED that the Carlton County Board of Commissioners will meet as the Carlton County Board of Equalization and the Board of Review and Equalization for the unorganized townships of Carlton County at 3:00 p.m. on June 14, 2021, and if necessary at 3:00 p.m. on June 28, 2021, at the Carlton County Transportation Building; these meetings are subject to change in accordance with Department of Revenue Guidelines.

Motion by Brenner, seconded by Bodie, and carried by all yea votes to adopt the following resolution (21-005):

BE IT RESOLVED that the Carlton County Board of Commissioners shall meet as a Committee of the Whole in the Carlton County Transportation Building Meeting Room on the first Tuesday of each month in 2021 at 4:00 p.m. beginning in February to discuss Road and Bridge, Land and Buildings, General Government, Public Safety and other matters.

Motion by Brenner, seconded by Thell, and carried by all yea votes that Commissioner Peterson serve as the Chairperson of the Committee of the Whole for the year 2021.

Motion by Peterson, seconded by Bodie, and carried by all yea votes that Commissioner Thell serve as the Vice Chairperson on the Committee of the Whole for the year 2021.

Motion by Bodie, seconded by Thell, and carried by all yea votes to adopt the following resolution (20-006):

BE IT RESOLVED to approve committee, commission, and other appointments of Commissioners in 2021 as follows:

Committee / Commission

Airport Commission
Arrowhead Counties Association
Arrowhead Economic Opportunity Agency
Arrowhead Health Alliance

Commissioner(s)

Brenner/Peterson
Bodie/Brenner
Peterson
Brenner/Bodie (alt)

Arrowhead Regional Corrections	Brenner/Bodie (alt)
Arrowhead Regional Development Commission	Brenner
Arrowhead Regional Library Board	Patricia Brandstaetter
AMC Region 1	All Commissioners
AMC Env & Nat Res Policy Committee	Peterson
AMC General Government Policy Committee	Brenner
AMC Health & Human Policy Committee	Proulx
AMC Public Safety Policy Committee	Bodie
AMC Trans & Infrastructure Policy Committee	Thell
AMC Tribal Relations Committee	Proulx
Big Sandy Watershed District	Peterson
CARES Act Committee	Bodie/Peterson
Carlton County Collaborative	Brenner/Proulx
Carlton County Finance Committee	Proulx/Brenner
Carlton County Economic Dev. Authority	Bodie/Thell
Carlton County Extension Committee	Thell/Peterson
Carlton County Fair Board Representative(s)	Thell/Peterson (alt)
Carlton County Building/Facilities Committee	Bodie/Brenner
Carlton County Insurance Committee	Bodie (past Board Chair)
Carlton County Jail Steering Committee	Bodie/Brenner
Carlton County Justice Partners	Bodie/Brenner
Carlton County Law Enforcement Community	Thell/Brenner
Carlton County Law Library	Peterson
Carlton County Negotiation Committee	Brenner
Carlton County Septic Financing Committee	Thell/Peterson
Carlton County Wellness Committee	Proulx
Carlton Fire District	Thell (Clear Creek)
	Brenner (Sawyer)
Cloquet Economic Development Partnership	Brenner/Proulx/Finnegan
Coastal Water Commission	Brenner
Community Health Services Board (Regional)	Bodie
Cromwell/Wright Fire District	Peterson
Emergency Medical Services Council	Thell/Peterson (alt)
Enbridge Pipeline Project Representatives	Thell/Peterson
Human Services Advisory Committee	Bodie
Human Services Appeal Committee	Brenner/Bodie/Lee/Genereau
Lakes and Pines Community Action Council	Peterson
Laurention Resource Conservation & Development	Thell
Local Emergency Food and Shelter Board	Thell
Local Water Roundtable	Peterson
National Association of Counties (NACo)	All Commissioners
Northeast MN Area Transportation Partnership	Peterson/Neumann
Northeast Minnesota Office of Job Training	Proulx
Northeast Waste Advisory Board (NEWAC)	Proulx/Brenner (alt)
Northland Connection	Brenner/Finnegan
One Watershed One Plan Policy Committee	Thell (Nemadji)

Planning Commission	Bodie (St. Louis River)
Regional Emergency Communications Board	Thell/Peterson (alt)
Soil & Water Conservation District Liaison	Bodie/Lake (alt)
St. Louis River Trail Committee	Thell/Peterson (alt)
Water Management Plan Advisory Board	Brenner/ Proulx/Neumann
Wolf Management Committee	Peterson
	Peterson

BE IT FURTHER RESOLVED that all necessary expenses associated with these meetings be paid for by the County.

Motion by Bodie, seconded by Peterson, and carried by all yea votes to adopt the following resolution (21-007):

BE IT RESOLVED that Non-Commissioner appointments to the Committee of the Whole in 2021 shall be as follows:

All Carlton County Department Heads	elected and appointed
Transportation Matters Representative	Rick Norrgard
Township Representatives	primary and alternate to be determined by the Association of Townships

BE IT FURTHER RESOLVED that in the event a Department Head cannot attend Committee of the Whole Meetings, their designee may represent the department at the meetings.

Motion by Thell, seconded by Brenner, and carried by all yea votes to approve the appointment of Holly Compo to the Carlton County Extension Committee as an At Large Representative for a three-year term from January 5, 2021 to December 31, 2023.

Motion by Bodie, seconded by Peterson, and carried by all yea votes to accept the expenditure listing for November 2020 as follows:

Fund 1	Revenue	\$2,051,208.27
Fund 10	Road and Bridge	786,692.29
Fund 11	Public Health & Human Services	1,460,399.04
Fund 30	Cap Outlay Barnum Garage Project	3,769,205.15
Fund 71	Motor Vehicle	169,970.54
Fund 73	State Fund	799,548.82
Fund 74	Forfeited Tax	27,147.35
Fund 75	Economic Development (IRRRB)	18,421.09
Fund 76	Refunding Fund	188,698.75
Fund 78	Schools	2,815,355.47
Total		<u>\$12,086,646.77</u>

Motion by Bodie, seconded by Peterson, and carried by all yea votes to set a closed session at the end of the annual meeting to discuss labor negotiations and litigation.

Motion by Bodie, seconded by Brenner, and carried by all yea votes to support the Proposed 2021 Legislative Priorities set by the Arrowhead Counties Association.

Motion by Brenner, seconded by Bodie, and carried by all yea votes to adjourn to a closed session to discuss labor negotiations and litigation.

Motion by Bodie, seconded by Thell, and carried by all yea votes to close the closed session and return to the annual meeting.

Motion by Bodie, seconded by Thell, and carried by all yea votes that this meeting be adjourned.

Attest: _____
Kathryn Kortuem
County Auditor/Treasurer

Thomas Proulx
Board Chairperson