



CARLTON COUNTY
COMMITTEE OF THE WHOLE AGENDA
Carlton County Transportation Building, County Board Room
February 2, 2021 at 4:00 p.m.

1. Call to Order
2. Approval of Agenda **Motioned and Approved.**
3. Approve the December 1, 2020 meeting minutes **Motioned and Approved.**
4. Regional DNR Director Patty Thielen Introduction (via Microsoft Teams) Information only. Director Thielen provided a Powerpoint presentation via Microsoft Teams and answered questions.
5. VFW Commander Post 3979 Ron Stigers Introduction. Continued to March 2nd COW meeting.
6. Twin Lakes Water Line Project (update, schedule, Economic Development options) – Diane Felde-Finke, John Vernon, Randy Willie, Sue Chapin. Information only. Update provided on the status of the waterline project, including costs.
7. New Business
 - A. COORDINATOR/HR/PROPERTY MANAGEMENT
 1. Policy Committee policy tracker. Information only. Discussed the federal procurement policy, AWS, annual review policy, and performance review policy, all of which are or will be out for 30 day comment period.
 2. Property Management update (budget, buildings). Information only. Update given regarding space efforts. Nothing to report at this time regarding the budget.
 3. Building Committee update. Information only. Discussed current efforts and desire to provide improved communication regarding Building Committee business.
 4. Approve 2020 Management Team Annual Report. **Motion by Bodie, second by Brenner. Approved.**
 5. Approve 2020 Policy Committee Annual Report **Motion by Bodie, second by Brenner. Approved.**
 6. Jail update. Information only. Discussed National Institute of Corrections Planning of New Institutions training and the fact that Commissioner Bodie, Sheriff Lake, Paul Coughlin and Dennis Genereau met and reviewed the program to ensure that the current process is honoring what that program recommends.
 7. Alice Training updated information. Discussed the Navigate 360 ALICE training program with an eye towards providing that training to all staff, including probation, at a cost of roughly \$30K. The Committee asked for additional information to be provided at the next COW meeting.
 8. COVID-19 Response update. Information only. Dave Lee provides an update regarding recent and future vaccine clinics.
 9. CARES Act Expenditure Update. Tabled to regular Board meeting on February 9th.
 10. Strategic Plan update (Late summer/fall planning session with facilitator). Provided update regarding efforts being made to work with Heather Bandeen of AMC to find facilitator for a last summer/fall planning session.
 - B. TRANSPORTATION
 1. Monthly construction update (info only). Neumann provides update.
 2. Monthly maintenance update (info only). Neumann provides update.

3. Monthly budget update (info only) Neumann provides update, including a discussion of the LRIP (Local Road Improvement Program).

C. ZONING AND ENVIRONMENTAL SERVICES

1. Transfer Station Reorganization Plan. Cunningham provides the Committee with an outline of her plan to reorganize the transfer station, to including terminating the contract with Makahta trucking and using county staff instead in order to create efficiencies. **Motion by Cunningham, second by Brenner. Approved.**

8. Other Business

A. Department Updates

- B. The next regular meeting date is scheduled for March 2, 2021 at 4:00 p.m. located at the Carlton County Transportation Building in the Board Room.

9. Adjournment. **Motion by Bodie, second by Thell. Approved**