

**Carlton County  
Board of Commissioners  
REGULAR SESSION - Rough Draft  
Tuesday May 14, 2019  
8:30 a.m.**

The Carlton County Board of Commissioners met this 14th day of May in Regular Session, at the Carlton County Transportation Building

Chairperson Brenner called the meeting to order at 8:30 a.m. Members present: Bodie, Brenner, Peterson, Proulx, and Thell. Absent: None.

The meeting opened with The Pledge of Allegiance to the Flag.

Motion by Bodie, seconded by Peterson, and carried by all yea votes to approve the Agenda as amended.

Motion by Thell, seconded by Peterson, and carried by all yea votes to approve the Minutes of the April 22<sup>nd</sup>, 2019, Adjourned Board Meeting.

An Employee Service Award was presented as follows:

Dean Weske	20 Years	Transportation Department
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Members of the AFSCME Local 2750 (Carlton County Public Health and Human Services Employees) were present to express their concerns to resolving the labor contract negotiations between the Local 2750 and Carlton County.

Motion by Bodie, seconded by Proulx, and carried by all yea votes to set a closed meeting to discuss labor negotiations following the close of regular business of this meeting.

Motion by Peterson, seconded by Thell, and carried by all yea votes to enter into a Lease Agreement by and between Carlton County and Scott Anderson Property Management, whereby Carlton County will lease office space (316 Elm Avenue, Moose Lake) from Anderson. The terms and conditions of this Agreement are on file at the Public Health and Human Services Offices.

Motion by Thell, seconded by Peterson, and carried by all yea votes to accept the recommendation of the Carlton County Planning Commission and approve the following Conditional/Interim Use Permit with conditions as on file in the Zoning Office:

No. 419003, Verna J. Carlson (represented by Michael Buetow), to operate an aggregate extraction activity on property described as the Southwest Quarter of the Southeast Quarter (SW ¼ of SE ¼), Section Ten (10), Township Forty-six (46), Range Nineteen (19) in Barnum Township.

Motion by Bodie, seconded by Thell, and carried by all yea votes to adopt the following resolution: (19-054)

WHEREAS, the Carlton County Board of Commissioners did previously take action to enter into an Agreement for the Collection of Recyclable Materials at the staffed and unstaffed recycling centers and the Carlton County Transfer Station, said Agreement by and between Carlton County and Cloquet Riverside Recycling; and

WHEREAS, said Agreement allows for an annual extension of services.

NOW, THEREFORE, BE IT RESOLVED that the Carlton County Board of Commissioners does hereby authorize and approve a one year extension (extended until June 30, 2020) of the Agreement for the Collection of Recyclable Materials by and between Carlton County and Cloquet Riverside Recycling.

Motion by Thell, seconded by Bodie, and carried by all yea votes to adopt the following resolution: (19-055)

WHEREAS, the Minnesota Board of Water and Soil Resources has developed policies for coordination and development of comprehensive watershed management plans, also known as One Watershed, One Plan, consistent with Minnesota Statutes, Chapter 103B.801, Comprehensive Watershed Management Planning Program; and

WHEREAS, Minnesota Statutes, Chapter 103B.301, Comprehensive Local Water Management Act, authorizes Minnesota Counties to develop and implement a local water management plan; and

WHEREAS, Minnesota Statutes, Chapter 103D.401, Watershed Management Plan, authorizes Minnesota Watershed Districts to develop and implement a watershed management plan; and

WHEREAS, Minnesota Statutes, Chapter 103C.331, subdivision 11, Comprehensive Plan, authorizes Minnesota Soil and Water Conservation Districts to develop and implement a comprehensive plan; and

WHEREAS, the counties, soil and water conservation districts, and watershed districts within the St Louis River Watershed No. 04010201, as delineated in the attached Boundary Map, have interest in developing a comprehensive watershed management plan for this area.

NOW, THEREFORE, BE IT RESOLVED, that Board of Carlton County Commissioners recognizes and supports watershed-scale planning efforts consistent with Minnesota Statutes, Chapter 103B.801, also known as One Watershed, One Plan; and

BE IT FURTHER RESOLVED, that the Carlton County Board of Commissioners welcomes the opportunity to collaborate with the counties, soil and water conservation districts, and watershed districts within the St. Louis River Watershed for watershed scale planning efforts in the future; and

BE IT FURTHER RESOLVED, that the Carlton County Board of Commissioners supports an application to the Board of Water and Soil Resources for a planning grant to develop a comprehensive watershed management plan and may enter into a Memorandum of Agreement with the counties, soil and water conservation districts, and watershed districts within the St Louis River Watershed, to collaborate on this effort, pending selection as a recipient of a planning grant.

Motion by Peterson, seconded by Thell, and carried by all yea votes to enter into a Joint Powers Peat Leasing Agreement by and between Carlton County and the State of Minnesota, acting through its Commissioner of Natural Resources, whereby the State will administer certain peat leases on behalf of the County for various parcels located in Sections Twenty and Twenty-one, of Beseman Township.

Motion by Peterson, seconded by Thell, and carried by all yea votes to authorize and instruct the County Land Commissioner to proceed with plans for the acquisition of an eighty acre parcel of land in Section Twenty of Beseman Township.

Motion by Bodie, seconded by Thell, and carried by all yea votes to approve the acceptance of a Conservation Partners Legacy Grant from the State of Minnesota. The Grant proceeds (\$19,240) will be used to create a native grass and forbs pollinator collection site on County owned property in Twin Lakes Township.

Motion by Thell, seconded by Peterson, and carried by all yea votes to adopt the following resolution: (19-056)

WHEREAS, the County Board of Commissioners of the County of Carlton, State of Minnesota, offered for sale on Tax Forfeited Landsale Number 133 certain parcels of land that have forfeited to the State of Minnesota for nonpayment of taxes; and

WHEREAS, said parcels of land have been offered at public sale as required by MN Statutes 282 and remain unsold.

NOW, THEREFORE, BE IT RESOLVED that the Carlton County Board of Commissioners hereby removes Tax Forfeited Landsale Number 133 from active landsale status pursuant to Minnesota Statutes 282.

BE IT FURTHER RESOLVED that the parcels removed from sale will be reappraised and offered for sale pursuant to Minnesota Statutes 282 at the next Tax Forfeited Landsale at the Carlton County Transportation Building at Carlton, Minnesota.

Motion by Peterson, seconded by Bodie, and carried by all yea votes to adopt the following resolution: (19-057)

BE IT RESOLVED by the Carlton County Board of Commissioners as follows:

1. That the State of Minnesota Agreement No. 1033577, Airport Maintenance and Operation Grant Contract, for State Project No. A0902-M020, and State Project No. A0902-M021, at the Cloquet-Carlton County Airport is accepted.
2. That the County Board Chairperson and County Auditor are authorized to execute this Agreement and any amendments on behalf of the Carlton County Board of Commissioners.

Motion by Peterson, seconded by Bodie, and carried by all yea votes to adopt the following resolution: (19-058)

1. That the State of Minnesota Agreement No. 1033578, Airport Maintenance and Operation Grant Contract, for State Project No. A0904-M020, and State Project No. A0904-M021, at the Moose Lake-Carlton County Airport is accepted.
2. That the County Board Chairperson and County Auditor are authorized to execute this Agreement and any amendments on behalf of the Carlton County Board of Commissioners.

Motion by Bodie, seconded by Peterson, and carried by all yea votes to approve the refilling of the Assistant County Engineer position in the Transportation Department.

Motion by Peterson, seconded by Bodie, and carried by all yea votes to adopt the following resolution: (19-059)

WHEREAS, The County of Cook is a sponsor of the Grand Marais/Cook County Airport; and

WHEREAS, The County of Cook is a recipient of Federal Aviation Administration Entitlement Funds; and

WHEREAS, Carlton County is also a recipient of Federal Aviation Administration Entitlement Funds for the Moose Lake – Carlton County Airport; and

WHEREAS, 49 U.S.C., 47117, subd. C (2) provides that a sponsor of an airport may make an agreement with the Secretary of Transportation waiving the sponsor's claim to any part of the amount apportioned for the airport if the Secretary agrees to make the waived amount available for a grant for another public-use airport in the same state or geographical area as the airport; and

WHEREAS, Cook County has requested Carlton County to waive the receipt of and transfer \$96,905 in Federal Aviation Administration Entitlement Funds.

WHEREAS, Carlton County agrees to waive the receipt of and to transfer 2016 Federal Aviation Entitlement Funds in the amount of \$96,905 to Cook County for the Grand Marais/Cook County Airport pursuant to the regulations of the Federal Aviation Administration and upon the following conditions.

NOW, THEREFORE BE IT RESOLVED by the parties that:

1. Carlton County agrees to waive the receipt of and to transfer 2016 Federal Aviation Funds in the amount of \$96,905 to the Grand Marais/Cook County Airport.
2. Carlton County agrees that it will complete all documents and forms necessary to complete the waiver and transfer pursuant to 49 U.S.C., 47117.
3. Cook County agrees that it will complete all documents and forms necessary to complete the waiver and transfer pursuant to 49 U.S.C., 47117.
4. This Agreement shall be controlled by the laws of the State of Minnesota, and any action brought as a result of any claim, demand, or cause of action arising under the terms of this Agreement shall be brought in an appropriate venue in the State of Minnesota.
- 5.

NOW, THEREFORE BE IT FURTHER RESOLVED, that the Cook County and Carlton County hereby agree upon said terms of the Federal Aviation Entitlement Funds transfer.

Motion by Peterson, seconded by Thell, and carried by all yea votes to adopt the following resolution: (19-060)

WHEREAS, bids have been received by the County Auditor/Treasurer for S.A.P. 009-621-003, Bituminous Milling, Grading and Aggregate Surfacing of CSAH 21 (Swede Lake Road) between 1.8 Miles North of CR 123 and TH 210, in Cromwell, MN; and

WHEREAS, said bids or proposals were duly opened in the Carlton County Engineer's Office at 10:00 a.m. on Monday, May 13, 2019, and this Board has, with the County Engineer, determined the lowest bidder of said project for which proposals were invited and submitted; and

WHEREAS, in the judgement of this Board, it is for the best interest of Carlton County that the award of said contract be made to the lowest bidder;

NOW, THEREFORE, BE IT RESOLVED that the Carlton County Board of Commissioners, in regular session duly convened, hereby approve the award of the contract on the above listed project to the lowest bidder:

KGM Contractors, Inc.                      \$947,375.15

BE IT FURTHER RESOLVED that the County Board Chairperson, the County Auditor/Treasurer, and the County Attorney, on behalf of Carlton County, are hereby authorized to approve the Contractor's Performance Bonds and to execute the bonds and contracts with the Contractor for the above listed project.

Motion by Bodie, seconded by Proulx, and carried by all yea votes to adopt the following resolution: (19-061)

BE IT RESOLVED that the Carlton County Board of Commissioners authorizes and instructs the County Auditor, County Sheriff, and the County Board Chairperson to sign the 2019 Annual Boat and Water Safety Agreement by and between the State of Minnesota and Carlton County.

Motion by Bodie, seconded by Peterson, and carried by all yea votes to accept staff recommendation and approve Applications for Property Tax Classification Changes as follows:

a. No. 1799	CC for Rogers	Holyoke Township	Payable 2019
b. No. 1800	CC for Michon	City of Cloquet	Payable 2020
c. No. 1801	CC for Williams	City of Moose Lake	Payable 2020
d. No. 1802	CC for Perry	Clear Creek Township	Payable 2020
e. No. 1803	CC for O'Bey	Thomson Township	Payable 2019
f. No. 1804	CC for Oltman	Blackhoof Township	Payable 2018 & 19

Motion by Proulx, seconded by Peterson, and carried by all yea votes to approve the expenditure listing for March, 2019, as follows:

Revenue	\$1,029,240.57
Road and Bridge	1,238,599.52
Public Health and Human Services	3,078,564.18
Motor Vehicle	442,357.06
State Fund	39,694.01
Forfeited Tax	46,458.07

Economic Development	31,052.98
HS Agency LCTS	39,201.25
Refunding	101,548.62
<b>Total</b>	<b>\$6,076,717.26</b>

Motion by Bodie, seconded by Peterson, and carried by all yea votes to approve the following 2019-2020 Liquor License Renewals:

29 Pines Golf Course	Eskimo Pies	Elmwood Inn
Esko Liquor's	Gamper's	Park Lake Resort
Pine Hill Golf Club	Rob's Mahtowa Tavern	TJ's Country Corner
Tall Pine Liquor	The Lounge on Big Lake Shores	Split Rock Star Club
Sawyer Store	Kwik Trip #571 (Carlton)	

Motion by Thell, seconded by Peterson, and carried by all yea votes to approve Wet Bar (Special Event) Permits for TJ's Country Corner for the following dates: May 24 - 27, 2019, and August 30 – Sept 2, 2019.

Motion by Thell, seconded by Bodie, and carried by all yea votes to accept and approve the 2018 Policy Committee Annual Report as presented. A copy of the Report is on file and open for inspection in the County Coordinator Offices.

Motion by Bodie, seconded by Peterson, and carried by all yea votes to adopt the following resolution: (19-062)

WHEREAS, the County Board of Carlton County has deemed it necessary to purchase the City of Cloquet administrative building for County purposes from the City of Cloquet for \$750,000.00; and

WHEREAS, the County Board approved the purchase of said building from the City of Cloquet by motion on October 9, 2018; and

WHEREAS, the County Board executed a Commercial Real Estate Purchase Agreement for the purchase of the City of Cloquet Administrative Building on October 22, 2018; and

WHEREAS, the County Board has deemed it necessary to borrow \$750,000.00 to finance the acquisition; and

WHEREAS, the County is authorized under Minn. Stat. §§ 366.095 & 415.01 to issue a certificate of indebtedness to finance the acquisition;

NOW, THEREFORE, BE IT RESOLVED by the County Board of the County of Carlton, Carlton County, Minnesota:

1. The County hereby approves the purchase of the City of Cloquet administrative building for County purposes from the City of Cloquet for \$750,000.00 and authorizes the Board Chair and Auditor/Treasurer to execute any/all remaining closing documents necessary to finalize the transaction.
2. The County hereby authorizes the issuance of a Certificate of Indebtedness in the amount of \$750,000.00 in favor of City of Cloquet, located in Cloquet, Minnesota. Said Certificate shall bear zero (0) interest and shall be payable in five (5) equal annual installments of \$150,000.00, beginning June 7, 2019, and continuing through June 7, 2023.
3. The County designates this Certificate a “qualified tax-exempt obligation” within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

Motion by Peterson, seconded by Proulx, and carried by all yea votes to accept and approve the Carlton County Data Practices Policy as presented. A copy of this Policy is on file and open for inspection in the County Coordinator Offices.

Motion by Peterson, seconded by Proulx, and carried by all yea votes to accept and approve the Carlton County Data Retention Policy as presented. A copy of this Policy is on file and open for inspection in the County Coordinator Offices.

Motion by Bodie, seconded by Proulx, and carried by all yea votes to authorize and instruct the County Attorney and County IT Director to pursue a resolution of the Damion/Kartel software issues in the best interest of Carlton County.

Motion by Peterson, seconded by Thell, and carried by all yea votes to accept and approve the 2020 Budget Policy Statement and Budget Direction as presented. A copy of the Statement is on file and open for inspection in the County Coordinator Offices.

Motion by Peterson, seconded by Bodie, and carried by all yea votes to accept and approve the 2018 Carlton Count Management Team Annual Report as presented. A copy of the report is on file and open for inspection in the County Coordinator Offices.

At 9:30 a.m., the County Board Meeting adjourned so as to conduct interviews for the Economic Development Director position. The Board Meeting resumed at 11:50 a.m.

Motion by Peterson, seconded by Bodie, and carried by all yea votes to adopt the 2020 Budget Planning Schedule as presented. This Schedule is on file and open for inspection in the County Coordinator Offices.

Motion by Bodie, seconded by Peterson, and carried by all yea votes to adopt the following resolution: (19-063)

BE IT RESOLVED to approve Applications for Grants in Aid for Snowmobile Trail Assistance for the Wood City Riders, Cromwell Snow Gophers, Kettle River Snowmobile Club, Wrenshall Snow Sharks, and Moose Horn Rod and Gun Club for 2019 – 2020. Contingent upon the various snowmobile club trail coordinators working with the County Land Commissioner and County Auditor in updating trail permits as necessary.

BE IT FURHTER RESOLVED to authorize the County Auditor and County Board Chairperson to execute the necessary agreements whereby Carlton County will act as a government agent/sponsor for the building and maintenance of snowmobile trails by these clubs during the 2019 – 2020 snowmobile season. All County costs incurred will be in-kind services.

Auditor/Treasurer Gassert indicated that he would be retiring his position effective May 31, 2019. No actions were taken by the Board at this time.

Motion by Proulx, seconded by Thell, and carried by all yea votes to accept staff recommendation and approve a Salary Grade Change for the County Zoning and Environmental Services Director.

Motion by Bodie, seconded by Proulx, and carried by all yea votes to close this meeting to discuss labor negotiations.

Motion by Proulx, seconded by Bodie, and carried by all yea votes to close the closed session and go back into board session.

Motion by Proulx, seconded by Bodie, and carried by all yea votes to authorize and instruct the County Coordinator to continue with labor contract negotiations with the AFSCME Council 65, Local 2750, in the best interest of Carlton County.

Motion by Bodie, seconded by Proulx, and carried by all yea votes that this meeting be adjourned.

Attest: \_\_\_\_\_  
Paul G. Gassert  
County Auditor/Treasurer

\_\_\_\_\_  
Richard Brenner  
County Board Chairperson

