



CARLTON COUNTY
COMMITTEE OF THE WHOLE AGENDA
Carlton County Transportation Building, Board Room
October 1, 2019 at 4:00 p.m.

1. Call to Order
2. Approval of Agenda **Motion by Brenner, Second by Thell. Approved.**
3. Approve September 3, 2019 meeting minutes **Motion by Thell, Second by Brenner. Approved.**
4. Family Friendly Jail Initiative Presentation – Donna Lekander/Stephanie Upton. Review of University of Minnesota study information regarding incarcerated individuals and their families/children. Information was shared regarding the Family Friendly Jail program in Carlton County and the insight it brings to inmates regarding the impact their incarceration status has on their children, and how important it is that they work to overcome the impact.
5. New Business
 - A. COORDINATOR / HUMAN RESOURCES / PROPERTY MANAGEMENT
 1. Property Management budget update. Information was provided on options for replacing the Courthouse roof.
 2. Payroll update. Information was provided on the progress being made with the implementation of the new Paycom electronic timesheet, payroll, and HR system.
 3. Committee updates. Information was provided regarding the work of the insurance committee to address the increase in health insurance costs, and the work of the finance committee to get the budget below the 3.9% preliminary levy amount by having the county board chair and finance chair visit with each department.
 4. Next Gen Grant. Information given regarding progress in applying for the next gen grant and ensuring that fire numbers are updated accurately for efficiency of emergency response. The grant amount is \$25,500.66. **Motion by Bernu, Second by Brenner to support application. Approved.**
 5. Tax forfeit title transfer. This request applies to two lots located in the City of Kettle River. Bernu requests that the Board consider support for the transfer by direct sale for a reduced price of the lots to the City. **Motion by Bernu, Second by Thell. Approved.**
 6. Carlton County Riders. State has approved a new route and looking for county support. **Motion by Bernu, Second by Brenner. Approved.**
 7. National VSO conference and MDVA Grant. Brownie presents information regarding both and will bring a specific ask before the full Board at the next regular meeting.
 8. VSO/Assessor public information effort. Brownie provides information regarding a joint effort between the VSO and County Assessor's Office to provide more specific information regarding the tax assessment process and the VSO role in it as regards veterans.
 - B. TRANSPORTATION
 1. Monthly construction update (info only). Milt provides info.
 2. Monthly maintenance update (info only). Milt provides info.

3. Monthly budget update (info only). Milt provides info.
6. Other Business
 - A. Department Updates: The victim witness grant was received; the City of Moose Lake is looking to contract with the County for prosecution services; the County Attorney has filled the Chief Deputy position.
 - B. The next regular meeting date is scheduled for November 5, 2019 at 4:00 p.m. located at the Carlton County Transportation Building in the Board Room.
7. Adjournment. **Motion by Brenner, second by Thell. Approved.**