

**Carlton County  
Board of Commissioners  
ADJOURNED SESSION - Rough Draft  
Monday, October 28, 2019  
4:00 p.m.**

The Carlton County Board of Commissioners met this 28<sup>th</sup> day of October, 2019, in Adjourned Session at the Carlton County Transportation Building.

Chairperson Brenner called the meeting to order at 4:00 p.m. Members present: Bodie, Brenner, Peterson, Proulx, and Thell. Absent: None.

The meeting opened with the Pledge of Allegiance to the Flag.

Motion by Proulx, seconded by Bodie, and carried by all yea votes to approve the Agenda as amended.

Motion by Peterson, seconded by Thell, and carried by all yea votes to approve the Minutes of the October 8, 2019, Regular Session.

Commissioner Bodie was recognized as the recipient of the 2019 Award for Outstanding Dedication to Local Public Health.

Carlton County Public Health and Human Services was recognized by the Minnesota Department of Health with a Letter of Commendation for their response to Hepatitis A in Minnesota.

Visitors Brad Matlock, Alyssa Allness, and Russell Kurhajetz of Carlton Soil and Water Conservation District presented information on SWCD programs and future plans.

Visitor Peter Alexander of the US Census presented information on the upcoming 2020 census.

Visitor Dan Reed commented on the need to extend timber sales contract durations due to weather conditions.

Motion by Bodie, seconded by Proulx, and carried by all yea votes to accept a Family Group Decision Making Grant from the Minnesota Department of Human Services for January 1 through June 30, 2020.

Motion by Thell, seconded by Peterson, and carried by all yea votes to approve refilling the Mechanic II position in the Transportation Department with the intent that the position be filled prior to the retirement date of the current employee to provide for adequate training of the incoming employee.

Motion by Proulx, seconded by Bodie, and carried by all yea votes to approve refilling the Administrative Assistant position in the Transportation Department with the intent that the position be filled prior to the retirement date of the current employee to provide for adequate training of the incoming employee.

Motion by Thell, seconded by Bodie, and carried by all yea votes to approve the following resolution (19-116):

BE IT RESOLVED, that pursuant to Minnesota Statute Section 161.36, the Commissioner of Transportation be appointed as Agent of Carlton County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, the Chairperson of the Carlton County Board of Commissioners and the Carlton County Auditor/Treasurer are hereby authorized and directed for and on behalf of the Local Government to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation MnDOT Contract Number 1035547," a copy of which said agreement was before the County Board and which is made a part hereof by reference.

Motion by Proulx, seconded by Bodie, and carried by all yea votes to approve the following resolution (19-117):

WHEREAS, the Carlton County Highway Engineer made Requests for Proposals (RFPs) for engineering services for County State Aid Highway 3, (14th Street), S.A.P. 009-603-036, in the City of Cloquet; and

WHEREAS, four proposals were received and carefully considered; and

WHEREAS, the City of Cloquet has authorized Carlton County to administer the City's portion of the project.

NOW, THEREFORE, BE IT RESOLVED that the Carlton County Board of Commissioners, on behalf of Carlton County and the City of Cloquet, hereby approve the award of the contract for engineering services for S.A.P. 009-603-036 to Short Elliott Hendrickson (SEH) Engineers.

BE IT FURTHER RESOLVED that the County Auditor and the County Engineer are hereby authorized on behalf of Carlton County and the City of Cloquet to execute any contracts and amendments with SEH Engineers for S.A.P. 009-603-036, 14th Street.

Motion by Thell, seconded by Peterson, and carried by all yea votes to approve the following resolution (19-118):

BE IT RESOLVED THAT Carlton County enter into a Joint Powers Agreement by and between Carlton County and the State of Minnesota, acting through its Commissioner of Public Safety on behalf of the Bureau of Criminal Apprehension, allowing for the parties to investigate illicit activities related to the distribution of heroin or unlawful distribution of prescription opioids in conjunction with the Minnesota Anti-Heroin Task Force Program.

BE IT FURTHER RESOLVED that the County Board Chairperson and the County Auditor are hereby authorized to execute this Agreement and any amendments to this Agreement.

Motion by Proulx, seconded by Bodie, and carried by all yea votes to approve application for NTIA/NHTSA NG9-1-1 Grant for 911 Viper hardware refresh with match dollars coming from E9-1-1 funds.

Motion by Proulx, seconded by Bodie, and carried by all yea votes to approve the starting salary of the Chief Deputy County Attorney at Step 6 of the wage scale.

Motion by Bodie, seconded by Peterson, and carried by all yea votes to support the following:

1. Pursuit of state legislation allowing a local sales tax under MN Statute 297A.99 for funding possible jail construction
2. Pursuit of state bonding funds for possible jail construction
3. Appointment of County Economic Development Director as lead for related legislative endeavors.

Motion by Peterson, seconded by Thell, and carried by all yea votes to approve combining a part time LCTS Collaborative Coordinator position with the Extension Office Manager position to create a 1.0 FTE position.

Motion by Thell, seconded by Peterson, and carried by all yea votes to approve filling the Agriculture Education position in the Extension Office.

Motion by Proulx, seconded by Peterson, and carried by all yea votes to accept the expenditure listing for September 2019 as follows:

Revenue	\$1,052,510.02
Road and Bridge	1,179,079.09
Public Health & Human Services	1,951,080.96
Motor Vehicle	429,487.60
State Fund	143,862.55
Forfeited Tax	46,318.64
Economic Development (IRRRB)	31,028.97
Refunding Fund	40,175.00
HS Agency Fund LCTS	8,889.90
Total	<u>\$4,882,432.73</u>

Motion by Thell, seconded by Proulx, and carried by all yea votes to approve Registered Land Survey No. 15 in Holyoke Township.

Motion by Peterson, seconded by Bodie, and carried by all yea votes to approve refilling an Accountant position in the County Auditor/Treasurer's Office.

Motion by Proulx, seconded by Thell, and carried by all yea votes to approve an Individual Septic Treatment System Loan application by Paul Mazzuco (PIN 81-160-0020) in Twin Lakes Township.

Motion by Peterson, seconded by Thell, and carried by all yea votes to approve Extension Office restructure increasing the Volunteer Coordinator position from .6 FTE to .8 FTE and changing the .4 FTE Soil Improvement Clerk position to a .6 FTE Extension Office Support position.

Motion by Bodie, seconded by Proulx, and carried by all yea votes to a closed meeting to discuss union negotiations following the close of regular business of this meeting.

Motion by Proulx, seconded by Bodie, and carried by all yea votes to close the closed session and return to the adjourned session.

Motion by Proulx, seconded by Bodie, and carried by all yea votes that this meeting be adjourned.

Attest: \_\_\_\_\_  
Kathryn Kortuem  
Acting County Auditor/Treasurer

\_\_\_\_\_  
Richard Brenner  
County Board Chairperson